

June 23, 1993 (Continued)

CITY OF LODI EQUIPMENT  
1993-94

	NEW	REPLACEMENT	TOTAL	ACCOUNT NUMBER
<b>CITY CLERK</b>				
Hewlett Packard 486/660 Model 240 PC with Laser jet printer, mouse, software	\$ 5,000		\$ 5,000	12.0-012.19
<b>ELECTRIC UTILITY</b>				
Software upgrade for "Novel Network"		3,200	3,200	16.1-680.01
Network Backup Server/Computer Workstation	3,500		3,500	16.1-680.01
Personal Computer		3,200	3,200	16.1-680.01
Pole-setting and Transformer Dolly	15,000		15,000	16.1-680.12
<b>FINANCE</b>				
Photocopier Replacement		7,500	7,500	12.0-012.20
Microfilm Viewer	2,200		2,200	12.0-012.21
<b>PARKS &amp; RECREATION</b>				
Riso Digital Copies Duplicator		12,000	12,000	12.0-012.22
386 Computers (Clerical Staff) (2)		3,800	3,800	12.0-012.23
Laser Jet Printer		2,800	2,800	12.0-012.24
<b>PUBLIC WORKS</b>				
Microcomputers Admin Division	5,000		5,000	17.1-012.31
Microcomputers Engineering Division	5,000		5,000	18.1-012.31
Refrigerant Recycling System	4,335		4,335	12.0-012.26
Foundation for trailer at MSC	15,000		15,000	12.0-350.91
Portable Tow Sweeper		11,585	11,585	12.0-012.27
Police Patrol Crown Victoria Sedans (4)		89,440	89,440	12.0-012.28
Local Area Network MSC	18,000		1,800	12.0-013.69
			1,800	16.1-013.69
			4,250	18.1-013.69
			4,750	17.1-013.69
			5,400	124.0-013.69
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TOTAL EQUIPMENT PURCHASES	\$ 73,035	133,525	\$ 206,560	

FUNDING SOURCES:

EQUIPMENT FUND	155,460
WATER CAPITAL	9,250
WASTEWATER CAPITAL	9,750
UTILITY OUTLAY	26,700
TDA FUND	5,400
TOTAL EQUIPMENT	\$ 206,560

1993-94

CITY OF LODI PERSONNEL

## CITY OF LODI PERSONNEL

1993-94

	AUTHORIZED 1992-93	RECOMMENDED 1993-94	NET CHANGE
<b>ADMINISTRATION</b>			
<u>City Manager</u>			
Assistant City Manager	1	1	
City Manager	1	1	
Secretary to the City Manager	1	1	
	3	3	
<u>City Attorney</u>			
Assistant City Attorney	0	1	+1
City Attorney	1	1	
Legal Secretary	1	1	
	2	3	+1
<u>City Clerk</u>			
City Clerk	1	1	
Deputy City Clerk	1	1	
	2	2	0
<u>Community Center</u>			
Community Center Director	1	1	
Senior Services Coordinator	1	1	
Administrative Clerk I/II	1	1	
	3	3	0
<u>Transportation &amp; Communications</u>			
Administrative Assistant to the City Manager	1	0	-1
Economic Development Coordinator	0	1	+1
	1	1	0
<u>Personnel</u>			
Personnel Analyst I/II	1	0	-1
Personnel Director	1	1	
Personnel Technician	2	2	
	4	3	-1
<u>Risk Management</u>			
Administrative Clerk I/II	1	1	
Administrative Assistant to the City Manager	1	0	-1
Risk Manager	0	1	+1
	2	2	0
<b>TOTAL ADMINISTRATION</b>	<b>17</b>	<b>17</b>	<b>0</b>

**CITY OF LODI PERSONNEL**  
**1993-94**

	<b>AUTHORIZED</b>	<b>RECOMMENDED</b>	<b>NET</b>
	<b>1992-93</b>	<b>1993-94</b>	<b>CHANGE</b>
<b><u>COMMUNITY DEVELOPMENT DEPARTMENT</u></b>			
Administrative Clerk III	1	1	
Building Inspector I/II	3	3	
Chief Building Inspector	1	1	
Community Development Director	1	1	
Department Secretary	1	1	
Junior/Assistant/Associate Planner	2	2	
Senior Building Inspector	1	1	
Senior Planner	1	1	
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>11</b>	<b>11</b>	<b>0</b>

**ELECTRIC UTILITY DEPARTMENT**

Administrative Clerk I/II	1	1	
Assistant Electric Utility Director	1	1	
Department Secretary	1	1	
Electric Apparatus Mechanic	1	1	
Electric Data Technician/Relief Operator	1	1	
Electric Foreman/Forewoman	3	3	
Electric Lineman/Linewoman	7	7	
Electric Meter Technician	1	1	
Electric System Supervisor	1	1	
Electric Troubleshooter	3	3	
Electric Utility Director	1	1	
Electric Utility Rate Analyst	1	1	
Electric Utility Superintendent	1	1	
Electrical Drafting Technician	1	1	
Electrical Engineer	1	1	
Electrical Engineer Standards	1	0	-1
Electrical Estimator	3	3	
Electrical Estimator Assistant	1	0	-1
Electrical Technician	2	2	
Electrician	2	2	
Manager, Rates & Resources	1	1	
Metering Electrician	1	1	
Senior Electric Utility Rate Analyst	1	1	
Utility Operations Supervisor	1	1	
Utility Service Operator I/II	3	3	
<b>TOTAL ELECTRIC UTILITY</b>	<b>41</b>	<b>39</b>	<b>-2</b>

**CITY OF LODI PERSONNEL**  
**1993-94**

	<b>AUTHORIZED 1992-93</b>	<b>RECOMMENDED 1993-94</b>	<b>NET CHANGE</b>
<b><u>LIBRARY</u></b>			
Building Service Worker	1	1	
Childrens Librarian	1	1	
Librarian	1	1	
Librarian I/II	2	2	
Library Assistant	8	8	
Manager of Adult Services	1	1	
Senior Library Assistant	1	1	
<b>TOTAL LIBRARY</b>	<b>15</b>	<b>15</b>	<b>0</b>

**FINANCE DEPARTMENT**

Account Clerk	12	11	-1
Accountant I/II	2	1	-1
Accounting Manager	0	1	+1
Accounts Collector	2	2	
Assistant Finance Director	1	0	-1
Buyer	1	1	
Data Processing Manager	1	1	
Data Processing Operations Specialist	1	1	
Data Processing Programmer/Analyst I/II	1	0	-1
Department Secretary	1	1	
Field Services Supervisor	1	1	
Finance Director	1	1	
Meter Reader	4	4	
Parking Enforcement Assistant	2	1	-1
Purchasing Assistant	1	1	
Purchasing Officer	1	1	
Revenue/Collection Technician	1	0	-1
Revenue Manager	0	1	+1
Senior Account Clerk	2	2	
Senior Programmer Analyst	2	2	
Senior Storekeeper/Buyer	1	1	
Storekeeper	1	1	
<b>TOTAL FINANCE</b>	<b>39</b>	<b>35</b>	<b>4</b>

**FIRE DEPARTMENT**

Administrative Clerk III	2	1	-1
Fire Administrative Officer	3	3	
Fire Battalion Chief	3	2	-1
Fire Captain	9	9	
Fire Chief	1	1	
Fire Inspector	1	1	
Firefighter I/II/Engineer	30	30	
<b>TOTAL FIRE</b>	<b>49</b>	<b>47</b>	<b>-2</b>

**CITY OF LODI PERSONNEL**  
**1993-94**

<b>AUTHORIZED</b>	<b>RECOMMENDED</b>	<b>NET</b>
<b>1992-93</b>	<b>1993-94</b>	<b>CHANGE</b>

**PARKS & RECREATION DEPARTMENT**

Administrative Clerk I/II	2	1	-1
Administrative Clerk III	0	1	+1
Department Secretary	1	1	
Laborer/Park Maintenance Worker I/II	12	11	-1
Park Maintenance Worker III	6	6	
Park Naturalist	1	0	-1
Parks & Recreation Director	1	1	
Parks Ranger I/II	1	0	-1
Parks Superintendent	1	1	
Parks Supervisor	2	2	
Project Coordinator	1	0	-1
Recreation Superintendent	1	1	
Recreation Supervisor	4	3	-1
Senior Building Maintenance Worker	1	1	
Senior Parks Ranger	1	0	-1
Welder - Mechanic	1	1	
<b>TOTAL PARKS &amp; RECREATION</b>	<b>36</b>	<b>30</b>	<b>-6</b>

**POLICE DEPARTMENT**

Administrative Assistant	1	1	
Animal Control Officer	1	1	
Assistant Animal Control Officer	1	1	
Community Service Officer	7	7	
Crime Analyst	1	0	-1
Department Secretary	1	1	
Dispatcher/Jailer	14	14	
Police Captain	3	2	-1
Police Chief	1	1	
Police Lieutenant	5	7	+2
Police Officer	52	51	-1
Police Records Clerk I/II	4	4	
Police Records Clerk III	4	4	
Police Sergeant	9	7	-2
Service Division Supervisor	1	1	
<b>TOTAL POLICE</b>	<b>105</b>	<b>102</b>	<b>-3</b>

**CITY OF LODI PERSONNEL**  
**1993-94**

AUTHORIZED 1992-93	RECOMMENDED 1993-94	NET CHANGE
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**PUBLIC WORKS DEPARTMENT**

Administration

Administrative Assistant  
Administrative Clerk I/II  
Department Secretary  
Public Works Director

1	1	
1	1	
1	1	
1	1	
4	4	0

Engineering Division

Assistant City Engineer  
City Engineer  
Engineering Assistant  
Engineering Technician I/II  
Engineering Technician Supervisor  
Jr./Assistant Engineer/Associate Civil Engineer  
Public Works Inspector I/II  
Senior Civil Engineer  
Senior Engineering Technician

1	0	-1
0	1	+1
1	1	
3	2	-1
2	2	
4	4	
2	2	
1	1	
1	1	
15	14	-1

Building and Equipment Maintenance

Building/Equipment Maintenance Superintendent  
Building Maintenance Worker  
Equipment Maintenance Supervisor  
Equipment Parts Coordinator  
Equipment Service Worker  
Heavy Equipment Mechanic  
Lead Equipment Mechanic  
Senior Building Maintenance Worker  
Welder-Mechanic

1	1	
1	1	
1	1	
1	0	-1
1	1	
3	3	
1	1	
1	1	
1	1	
11	10	-1

Streets Division

Administrative Clerk I/II  
Assistant Street Superintendent  
Laborer/Maintenance Worker I/II  
Senior Tree Trimmer  
Street Maintenance Worker III  
Street Superintendent  
Street Supervisor  
Street Sweeper Operator  
Supervising Administrative Clerk  
Tree Trimmer

1	1	
1	1	
14	13	-1
1	1	
6	6	
1	1	
~	2	
1	1	
1	1	
2	2	
30	29	-1

**CITY OF LODI PERSONNEL**  
**1993-94**

	<b>AUTHORIZED</b> 1992-93	<b>RECOMMENDED</b> 1993-94	<b>NET</b> <b>CHANGE</b>
<b><u>PUBLIC WORKS DEPARTMENT continued</u></b>			
<b><u>Water/Wastewater Division</u></b>			
Assistant Wastewater Treatment Superintendent	1	1	
Assistant Water/Wastewater Superintendent	1	1	
Chief Wastewater Plant Operator	1	1	
Laboratory Services Supervisor	1	1	
Laboratory Technician I/II	2	2	
Laborer/Maintenance Worker I/II	10	8	-2
Plant & Equipment Mechanic	4	4	
Wastewater Plant Operator I/II	6	6	
Water/Wastewater Inspector	2	2	
Water/Wastewater Maintenance Worker III	5	5	
Water/Wastewater Superintendent	1	1	
Water/Wastewater Supervisor	3	3	
	37	35	-2
<b>TOTAL PUBLIC WORKS</b>	<b>97</b>	<b>91</b>	<b>-6</b>
<b>TOTAL AUTHORIZED PERSONNEL</b>	<b>410</b>	<b>388</b>	<b>-22</b>



**INTERNAL SERVICE FUND -- EQUIPMENT MAINTENANCE**  
**STATEMENT OF RESOURCES AND REQUIREMENTS**  
**1993-94**

**ESTIMATED FINANCING RESOURCES****INTERFUND TRANSFERS**

Cost Allocation	\$ <u>809,205</u>	
Total		809,205

**INTEREST**

	\$ <u>0</u>	
Total		<u>0</u>

<b>TOTAL ESTIMATED FINANCING RESOURCES</b>	<b>\$</b>	<b><u>809,205</u></b>
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**ESTIMATED REQUIREMENTS****OPERATING EXPENSES**

Personnel Services	\$ 415,150	
Utilities & Communications	200	
Supplies, Materials & Services	390,335	
Special Payments	<u>3,520</u>	

Total	\$ <u>809,205</u>	
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<b>TOTAL ESTIMATED REQUIREMENTS</b>	<b>\$</b>	<b><u>809,205</u></b>
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SCHEDULE L

LONG-TERM DISABILITY INSURANCE RESERVE  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94

**ESTIMATED FINANCING RESOURCES**

INTERFUND TRANSFERS

Long Term Disability Cost Allocations

	\$	<u>51,100</u>	
Total			51,100

INTEREST

	\$	<u>7,000</u>	
Total			<u>7,000</u>

TOTAL ESTIMATED FINANCING RESOURCES			\$	<u>58,100</u>
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**ESTIMATED REQUIREMENTS**

OPERATING EXPENSES

Professional Services

\$	3,000
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Medical Services

15,000
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Claims

<u>0</u>
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Total		\$	18,000
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SELF-INSURED RESERVE

	<u>40,100</u>	\$	
Total			<u>40,100</u>

TOTAL ESTIMATED REQUIREMENTS			\$	<u>58,100</u>
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SCHEDULE M

CHIROPRACTIC SELF-INSURANCE FUND  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94

ESTIMATED FINANCING RESOURCES

INTER-FUND TRANSFERS

Cost Allocations

\$ 24,400

Total

\$

24,400

COBRA ADMIN FEE

\$

1,000

INVESTMENT EARNINGS

\$

100

TOTAL ESTIMATED FINANCING RESOURCES

\$

25,500

ESTIMATED REQUIREMENTS

OPERATING EXPENSES

Chiropractic Payments

\$ 33,000

Total

\$

33,000

CONTRIBUTIONS TO OTHER FUNDS

Self-Insured Reserve

\$ (7,500)

Total

\$

(7,500)

TOTAL ESTIMATED REQUIREMENTS

\$

25,500

**SCHEDULE N**

**DENTAL INSURANCE AND LIFE INSURANCE RESERVE  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94**

**ESTIMATED FINANCING RESOURCES**

**INTERFUND TRANSFERS**

Life Insurance Allocations	\$	33,000	
Dental Cost Allocations	\$	166,000	
Employees' Contribution	\$	35,000	
COBRA Participant Payments	\$	4,000	
Total			238,000

**INTEREST**

	\$	2,300	
Total			2,300

**TOTAL ESTIMATED FINANCING RESOURCES** **\$** **240,300**

**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Professional Services	\$	33,880	
Medical Services		169,400	
Claims		36,400	
Total	\$		239,680

**SELF-INSURED RESERVE**

		620	\$
Total			620

**TOTAL ESTIMATED REQUIREMENTS** **\$** **240,300**

SCHEDULE O

PUBLIC LIABILITY INSURANCE RESERVE  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94

ESTIMATED FINANCING RESOURCES

CONTRIBUTIONS FROM OTHER FUNDS	\$	249,005	
REIMBURSEMENTS	\$	0	
INVESTMENT EARNINGS	\$	<u>38,600</u>	
<b>TOTAL ESTIMATED FINANCING RESOURCES</b>	<b>\$</b>		<b><u>287,605</u></b>

ESTIMATED REQUIREMENTS

OPERATING EXPENSES			
Professional Services	\$	180,225	
Insurance Premiums		150,000	
Claims		<u>8,400</u>	
Total	\$		338,625
CONTRIBUTIONS TO OTHER FUNDS			
General Fund	\$	<u>15,805</u>	
Total	\$		15,805
SELF-INSURED RESERVE		<u>(66,825)</u>	
			<u>(66,825)</u>
<b>TOTAL ESTIMATED REQUIREMENTS</b>	<b>\$</b>		<b><u>287,605</u></b>

**SCHEDULE P**

**WORKERS' COMPENSATION INSURANCE RESERVE  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94**

**ESTIMATED FINANCING RESOURCES**

COMPENSATION REIMBURSEMENTS	\$	55,000
INTER-FUND TRANSFERS	\$	557,100
OPERATING RESERVE	\$	44,035
INVESTMENT EARNINGS	\$	<u>16,500</u>

**TOTAL ESTIMATED FINANCING RESOURCES** \$ **672,635**

**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Premiums - Excess Insurance	\$	28,000
Disability Payments		155,000
Medical Services		265,000
Professional Services		165,800
Training		<u>6,000</u>
Total	\$	619,800

**CONTRIBUTIONS TO OTHER FUNDS**

Workers' Compensation Operating Reserve	\$	0
General Fund		<u>52,835</u>
Total	\$	<u>52,835</u>

**TOTAL ESTIMATED REQUIREMENTS** \$ **672,635**

SCHEDULE Q

WASTEWATER CAPITAL OUTLAY  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94

ESTIMATED FINANCING RESOURCES

INTERFUND TRANSFERS

Plant and Equipment Depreciation	\$	992,875
Sewer Fund	\$	<u>126,850</u>

TOTAL ESTIMATED FINANCING RESOURCES	\$	<u>1,119,725</u>
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ESTIMATED REQUIREMENTS

BOND PRINCIPAL	\$	
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EQUIPMENT	9,750
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WASTEWATER CAPITAL RESERVE	<u>                    </u>
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Total	\$	9,750
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CONTRIBUTIONS TO OTHER FUNDS

Wastewater Operating Reserve	\$	1,109,975
General Fund		<u>0</u>

Total	\$	<u>1,109,975</u>
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TOTAL ESTIMATED REQUIREMENTS	\$	<u>1,119,725</u>
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# INTERNAL SERVICE FUNDS

1993-94

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>EQUIPMENT MAINTENANCE</b>				
26- 551 .01 <u>EQUIPMENT MAINTENANCE - ADMINISTRATION</u>				
100	Personnel Services	\$ 0	\$ 0	\$ 135,195
200	Utilities & Communications	0	0	200
300	Supplies, Materials & Services	0	0	34,050
400	Depreciation of Equipment	0	0	0
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	3,520
Total		\$ 0	\$ 0	\$ 172,965
26- 556 .01 <u>EQUIPMENT MAINTENANCE</u>				
100	Personnel Services	\$ 0	\$ 0	\$ 279,955
300	Supplies, Materials & Services	0	0	356,285
400	Depreciation of Equipment	0	0	0
Total		\$ 0	\$ 0	\$ 636,240
<b>Total Equipment Maintenance</b>		<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>
			<b>\$ 809,205</b>	

## LONG-TERM DISABILITY FUND

27- 020 .03 <u>Long-Term Disability</u>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	10,982	30,000	15,000
600	Special Payments	(14,321)	0	0
Total		\$ (3,329)	\$ 30,000	\$ 15,000
<b>Total Long-Term Disability Fund</b>		<b>\$ (3,329)</b>	<b>\$ 30,000</b>	<b>\$ 15,000</b>

## MEDICAL INSURANCE FUND

28- 020 .02 <u>Medical Insurance</u>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Utilities & Communications	2,931	0	0
600	Special Payments	0	0	0
Total		\$ 2,931	\$ 0	\$ 0
28- 020 .10 <u>Chiropractic Expenses</u>				
300	Utilities & Communications	\$ 25,129	\$ 20,000	\$ 33,000
Total		\$ 25,129	\$ 20,000	\$ 33,000
<b>Total Medical Fund</b>		<b>\$ 28,060</b>	<b>\$ 20,000</b>	<b>\$ 33,000</b>



INTERNAL SERVICE FUNDS continued

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>DENTAL &amp; EMPLOYEES BENEFITS FUND</b>				
29- 020 .02	<u>Dental Insurance</u>			
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	207,249	203,280	203,280
600	Special Payments	0	0	0
Total		\$ 207,249	\$ 203,280	\$ 203,280
29- 020 .03	<u>Employee Benefits</u>			
100	Personnel Services	\$ 20,872	\$ 0	\$ 36,400
300	Supplies, Materials & Services	1,066	0	0
600	Special Payments	0	0	0
Total		\$ 21,938	\$ 0	\$ 36,400
<b>Total Dental &amp; Long-term Disability Fund</b>		<b>\$ 229,187</b>	<b>\$ 203,280</b>	<b>\$ 239,680</b>
<b>PUBLIC LIABILITY FUND</b>				
30- 020 .02	<u>PL &amp; PD Insurance</u>			
300	Utilities & Communications	\$ 382,172	\$ 200,000	\$ 330,225
600	Special Payments	113,907	100,000	8,400
Total		\$ 496,079	\$ 300,000	\$ 338,625
<b>Total Public Liability Insurance Fund</b>		<b>\$ 496,079</b>	<b>\$ 300,000</b>	<b>\$ 338,625</b>
<b>WORKERS' COMPENSATION INSURANCE FUND</b>				
31- 020 .02	<u>Workers' Compensation Insurance</u>			
100	Personnel Services	\$ 205,264	\$ 177,000	\$ 183,000
200	Utilities & Transportation	0	0	0
300	Supplies, Materials & Services	450,026	323,000	436,800
600	Special Payments	177,416	0	0
Total		\$ 832,706	\$ 500,000	\$ 619,800
<b>Total Workers' Compensation Fund</b>		<b>\$ 832,706</b>	<b>\$ 500,000</b>	<b>\$ 619,800</b>

## SCHEDULE R

TRANSPORTATION – DIAL A RIDE  
STATEMENT OF RESOURCES AND REQUIREMENTS  
1993-94

**ESTIMATED FINANCING RESOURCES**

TDA – Streets	\$	261,515	
TDA – STA		98,000	
Passenger Fares		47,500	
San Joaquin County Reimbursement		17,000	
Revenue NOC		3,000	
	Total		<u>427,015</u>
TOTAL ESTIMATED FINANCING RESOURCES			\$ <u><u>427,015</u></u>

**ESTIMATED REQUIREMENTS****OPERATING EXPENSES**

Personnel Services	\$	235,400	
Utilities & Communications		0	
Supplies, Materials & Services		91,615	
Special Payments		100,000	
	Total	\$	<u>427,015</u>

TOTAL ESTIMATED REQUIREMENTS \$ 427,015

1993-94 OPERATING BUDGET

TRANSPORTATION - DIAL A RIDE

125.0- 561 .03 Dial A Ride

100	Personnel Services	\$	0	\$	0	\$	235,400
300	Supplies, Materials & Services		0		0		91,615
500	Equipment, Land & Structures		0		0		100,000
	Total	\$	0	\$	0	\$	427,015

<u>TOTAL TRANSPORTATION - DIAL A RIDE</u>	\$	0	\$	0	\$	<u>427,015</u>
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# SUMMARY OF ELECTRIC UTILITY BUDGETS

	1993-94						
	Personnel Service 100	Utilities and Trans- portation 200	Supplies and Materials 300	Equipment, Land and Structures 500	Special Payments 600	Inter Fund Transfers 700	TOTAL
<b>OPERATING BUDGET</b>							
Administration	\$531,125	\$29,175	\$369,565	\$7,000	\$376,915		\$1,313,780
Engineering	277,265	1,450	5,475	1,275			285,465
Conservation Program	6,990		8,300	8,500			23,790
Customer Service	237,685	1,000	4,625	5,775			249,085
Electric Miscellaneous	0		0	0			
Dusk-to-Dawn Lighting	330		0	400			730
Hazardous Material Handling	45,520	50	38,125	49,800	2,500		135,995
System Maintenance - Overhead	219,685	250	44,475	44,860			309,270
System Maintenance - Underground	97,020		8,450	18,200			123,670
Substation Maintenance	135,360	100	35,225	3,500			174,185
System Operations	295,000	4,875	21,135	9,690			330,700
Tree Trimming	0		153,300				153,300
Sub Total	1,845,980	36,900	688,675	149,000	379,415	-	3,099,970
Bulk Power Purchase		26,565,400					26,565,400
Inter Fund Transfers Other Department						1,277,910	1,277,910
Total Operating Budget	1,845,980	26,602,300	688,675	149,000	379,415	1,277,910	30,943,280
<b>ELECTRIC UTILITY OUTLAY BUDGET</b>							
	\$436,055		\$14,700	\$541,325			992,080
<b>GRAND TOTAL - ELECTRIC UTILITY BUDGETS</b>							
	\$2,282,035	\$26,602,300	\$703,375	\$690,325	\$379,415	\$1,277,910	\$31,935,360

# SUMMARY OF ELECTRIC UTILITY OUTLAY BUDGET

1993-94

	Personnel Services 100	Supplies and Materials 300	Equipment Land and Structures 500	TOTAL
System Expansion	\$6,160	\$500	\$5,300	\$11,960
System Improvements	\$280,280	\$8,700	\$180,000	\$468,980
Service Connections (Customers)	13,630	850	18,850	33,330
Lighting Construction (Dusk-to-Dawn)	1,215	0	975	2,190
Substation Construction	68,160	2,950	106,500	177,610
Industrial Substation 12-KV Lines	66,610	1,700	13,000	81,310
Electric Service Center Repair Shop	0	0	190,000	190,000
System Equipment Purchases			11,700	11,700
Pole Setting & Transformer Dolly			15,000	15,000
<b>TOTAL ELECTRIC UTILITY OUTLAY</b>	<b>\$436,055</b>	<b>\$14,700</b>	<b>\$541,325</b>	<b>\$992,080</b>

# ELECTRIC UTILITY OUTLAY BUDGET

1993-94

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
16.1- 650 .01	<u>System Expansion</u>			
100	Personnel Services	\$ 0	\$ 0	\$ 6,160
300	Supplies, Materials & Services	0	0	500
500	Equipment, Land & Structures	0	0	5,300
Total		\$ 0	\$ 0	\$ 11,960
16.1- 650 .02	<u>System Improvement</u>			
100	Personnel Services	\$ 111,284	\$ 282,380	\$ 280,280
300	Supplies, Materials & Services	7,600	23,700	8,700
500	Equipment, Land & Structures	63,796	127,900	180,000
Total		\$ 182,680	\$ 433,980	\$ 468,980
16.1- 650 .03	<u>Service Connections (Customer)</u>			
100	Personnel Services	\$ 12,288	\$ 13,605	\$ 13,630
300	Supplies, Materials & Services	544	850	850
500	Equipment, Land & Structures	21,898	19,350	18,850
Total		\$ 34,730	\$ 33,805	\$ 33,330
16.1- 650 .04	<u>Lighting Construction (Dusk to Dawn)</u>			
100	Personnel Services	\$ 882	\$ 490	\$ 1,215
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	702	975	975
Total		\$ 1,584	\$ 1,465	\$ 2,190
16.1- 650 .23	<u>Substation Construction</u>			
100	Personnel Services	\$ 37,624	\$ 71,890	\$ 68,160
300	Supplies, Materials & Services	1,905	2,950	2,950
500	Equipment, Land & Structures	113,331	643,500	106,500
Total		\$ 152,860	\$ 718,340	\$ 177,610
16.1- 650 .39	<u>Industrial Substation - Off-Site Engineer &amp; Improvement</u>			
100	Personnel Services	\$ 574	\$ 0	\$ 0
300	Supplies, Materials & Services	4,993	0	0
500	Equipment, Land & Structures	2,822	0	0
Total		\$ 8,389	\$ 0	\$ 0
16.1- 650 .41	<u>Industrial Substation - Construction</u>			
100	Personnel Services	\$ 60	\$ 0	\$ 0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	6,369	0	0
Total		\$ 6,429	\$ 0	\$ 0

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>ELECTRIC UTILITY OUTLAY BUDGET (continued)</b>				
<b>16.1- 650 .45 Industrial Substation - 12 KV Lines</b>				
100	Personnel Services	\$ 2,595	\$ 67,715	\$ 66,610
300	Supplies, Materials & Services	5,294	3,000	1,700
500	Equipment, Land & Structures	49,066	13,500	13,000
Total		\$ 56,955	\$ 84,215	\$ 81,310
<b>16.1- 655 .07 West Side Substation</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	230,000	0
Total		\$ 0	\$ 230,000	\$ 0
<b>16.1- 655 .08 Elec Service Center Repair Shop</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	0	190,000
Total		\$ 0	\$ 0	\$ 190,000
<b>16.1- 680 .01 System Equipment Purchases</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	1,706	74,000	11,700
Total		\$ 1,706	\$ 74,000	\$ 11,700
<b>16.1- 680 .12 Pole Setting &amp; Transformer Dolly</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	0	15,000
Total		\$ 0	\$ 0	\$ 0
<b>TOTAL ELECTRIC UTILITY OUTLAY BUDGET</b>		<b>\$ 445,333</b>	<b>\$ 1,575,805</b>	<b>\$ 977,080</b>

## CLASSIFICATIONS OF EXPENDITURE ACCOUNTS

### Personnel Services

101	Regular Employee Salaries	304	Laundry & Drycleaning
102	Overtime	305	Uniforms
103	Part-Time Employees Salaries	306	Safety Equipment
104	Severance Pay	307	Office Supplies
105	Auto Allowance	308	Books & Periodicals
106	Uniform Allowance	309	Memberships & Dues
108	Meal Allowance	310	Uncollectible Acct. Expense
109	Incentive Pay	311	Collection Agency Fees
110	Administrative Leave Pay	312	Bank Service Charges
111	Workers Compensation	313	Data Processing Software
112	Medical Insurance	314	Business Expense
113	Dental Insurance	315	Conference Expense
114	Vision Care	317	Insurance Reimbursement
115	Medicare Insurance	319	Remodel-Litigation Fees
117	Flex Spend Adm Fee	321	Rental of Land & Facilities
121	Service Contribution PERS	322	Rental of Equipment
123	Deferred Compensation	323	Professional Services
124	LI & AD & D	324	Purchased Transportation
125	Unemployment Insurance	330	Repairs to Comm Equip
126	Temp Disability W.C.	331	Repairs to Machinery
127	Perm Disability W.C.	332	Repairs to Office Equip
128	LTD	333	Repairs to Auto Equip
129	Chiropractic	334	Repairs to Buildings
130	Insurance Refund	335	Sublet Service Contracts
198	Overhead	336	Car Wash

### Utilities & Communications

201	Postage	341	Fire Insurance
202	Telephone & Telegraph	342	Surety Bonds
211	Electricity	343	PL & PD Insurance
212	Gas	344	Travel Insurance
213	Water	345	City Rental Insurance Fees
214	Sewer	346	K-9 Supplies
215	Refuse	350	Tires & Lubes
		351	Motor Veh Fuel & Lube
		352	Special Dept Materials
		353	Janitorial Supplies
		354	Photo Supplies

### Supplies, Materials & Services

301	Printing & Duplicating	355	General Supplies
302	Photocopying	356	Medical Supplies
303	Advertising	357	Care of Prisoners
		358	Conference & Education
		359	Small Tools & Equip



**CLASSIFICATIONS OF EXPENDITURE ACCOUNTS**

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**Supplies, Materials & Services (continued)**

360	Overtime Meals	529	Water Well Lines
361	Employee Relations	530	Underground Lines
362	Laboratory Supplies	531	Storm Drains
363	Employees Physical Exam	535	Wells - DBCP
365	POST Training	544	Reconnection Fees
366	Training School - Fire		
395	Inventory Supplies		
398	Reimbursable Expense		
399	Supplies, Materials & Services NOC		

**Depreciation**

400 Depreciation

**Equipment, Land, Structures**

501 Office Equipment  
502 Household Equipment  
503 Auto Equipment  
504 Heavy Equipment  
505 Fire Fighting Equip  
506 Traffic Signal Equip  
507 Street Lighting Equip  
508 Sewer & Disposal Plant Equip  
509 Shop Equipment  
510 Recreation Equipment  
511 Transformers  
512 Meters  
513 Wire  
514 Poles & Hardware  
515 Data Processing Hardware  
517 Communication Equipment  
518 Grant Equipment  
519 Other Equipment  
520 Other Contracts  
521 Acquisition of Land  
522 Rights of Way  
523 Easements  
524 Buildings  
525 Other Structures  
526 Streets  
527 Curb, Gutter & Sidewalks  
528 Sanitary Sewer Lines

**Special Payments**

600 Miscellaneous  
621 Donations  
622 Taxes  
623 Refunds  
624 Bond Interest  
625 Bond Redemption  
626 Property Tax Admin  
627 Water Loan - Interest  
628 Water Loan - Principal  
699 Special Payments NOC

**Credits (CR)**

711 Workers Compensation CR  
712 Medical Insurance CR  
713 Dental Insurance CR  
721 PERS CR  
723 Deferred Comp CR  
724 Lt/LI Cr  
725 Unemployment Insurance CR  
732 Repairs to Off Equip CR  
735 Vehicle Maint Costs CR  
736 Motor Pool Veh Rental CR

**OPERATING BUDGETS  
SUMMARY OF THE BUDGET  
1993-94**

**SCHEDULE A**

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Property Taxes	\$ 5,332,400
Sales Tax	5,180,000
Other Taxes	685,600
Licenses, Fines & Rent	740,000
Interest	467,300
Revenue from Other Agencies	2,148,200
Charges for Current Services	6,070,700
Other Revenues	498,500
Water Sales & Fees	2,849,900
Sewer Charges	3,020,300
Electrical Sales	35,182,600
Total	\$ 62,175,500

INTERFUND TRANSFERS \$ 1,663,175

**CONTRIBUTIONS FROM OTHER FUNDS AND RESERVES**

Hotel/Motel Fund	\$ 247,300
Library Operating Reserve	70,090
Electric Operating Reserve	0
Total	\$ 317,390

**TOTAL ESTIMATED FINANCING RESOURCES \$ 64,156,065**

**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$ 20,973,680
Utilities & Transportation	1,964,215
Materials & Supplies	4,632,745
Equipment, Land & Structures	321,780
Special Payments	7,594,300
Sub-Total Operating Expenses	\$ 35,486,720
Bulk Power Purchase	\$ 26,565,400
Total	\$ 62,052,120

**CONTRIBUTIONS TO OTHER FUNDS AND RESERVES**

Water Capital	\$ 480,810
Water Operating Reserve	19,465
General Fund Operating Reserve	(0)
Wastewater Capital Fund	124,530
Rate Stabilization Reserve	122,595
Utility Outlay Reserve	954,280
Equipment Fund	153,260
PL & PD Insurance Fund	249,005
Total	\$ 2,103,945

**TOTAL ESTIMATED REQUIREMENTS \$ 64,156,065**

GENERAL FUND  
SUMMARY OF THE BUDGET

SCHEDULE B

1993-94

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Property Taxes	\$ 4,341,945	
Sales Tax	5,180,000	
Other Taxes	685,600	
Licenses, & Permits	220,000	
Fines, Forfeits and Penalties	135,400	
Revenue from Uses of Money & Property	292,500	
Revenue from Other Agencies	2,100,200	
Charges for Current Services	6,035,700	
Other Revenues	333,000	
Total		\$ 19,324,345

**INTERFUND TRANSFERS**

Asset Seizure	\$ 0	
Refuse Surcharge	0	
Housing and Urban Development	72,210	
Transportation Development Act	650,515	
State Gas Tax	640,000	
Wastewater	23,180	
Water	30,905	
Impact Fees	15,455	
CIP	162,270	
Work for Others	0	
Public Liability Insurance Fund	15,805	
Workers' Compensation Fund	52,835	
Total		\$ 1,663,175

**CONTRIBUTIONS FROM OTHER FUNDS AND RESERVES**

Hotel/Motel Fund	\$ 247,300	
Water Utility Fund	750,000	
Sewer Utility Fund	385,000	
Electric Utility Fund	3,218,690	
Total		\$ 4,600,990

**TOTAL ESTIMATED FINANCING RESOURCES**

**\$ 25,588,510**

**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$ 16,349,130	
Utilities & Transportation	1,006,755	
Materials & Supplies	2,862,445	
Equipment, Land & Structures	155,760	
Special Payments	6,105,020	
Sub-Total Operating Expenses		\$ 26,479,110

**INTER-FUND TRANSFERS**

General Fund Charges to Enterprise Fund	\$ (1,649,950)	
Net Operating Expenses		\$ 24,829,160

**CONTRIBUTIONS TO OTHER FUNDS AND RESERVES**

General Fund Operating Reserve	\$ (0)	
Equipment Fund	153,260	
Community Center Fund	405,390	
Public Liability Insurance Fund	200,760	
Total		\$ 759,350

**TOTAL ESTIMATED REQUIREMENTS**

**\$ 25,588,510**

**ELECTRIC UTILITY FUND  
SUMMARY OF THE BUDGET  
1993-94**

**SCHEDULE C**

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Sale of Electricity	\$	<u>35,182,600</u>			
Total			\$	35,182,600	

**OTHER INCOME**

Sale of System - Joint Pole	20,000				
Sale of Property - Salvage	4,000				
Pole Rental (CATV)	10,000				
Interest Income	95,400				
Electric Miscellaneous	51,000				
Revenue NOC	5,500				
Capacity Charge	<u>6,000</u>				
Total			\$	<u>191,900</u>	

TOTAL ESTIMATED FINANCING RESOURCES			\$	<u>35,374,500</u>
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**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$	1,944,535			
Utilities & Transportation		36,900			
Materials & Supplies		688,675			
Equipment, Land & Structures		149,000			
Special Payments		<u>379,415</u>			
Sub-Total Operating Expenses			\$	3,198,525	
Bulk Power Purchase			\$	<u>26,565,400</u>	
			\$	29,763,925	

**INTER-FUND TRANSFERS**

General Fund Charges	\$	<u>1,287,255</u>			
Total			\$	1,287,255	

**CONTRIBUTIONS TO OTHER FUNDS AND RESERVES**

General Fund	\$	3,218,690			
PL & PD Insurance Fund		27,755			
Rate Stabilization Fund		122,595			
Utility Outlay Reserve		<u>954,280</u>			
Total			\$	<u>4,323,320</u>	

TOTAL ESTIMATED REQUIREMENTS			\$	<u>35,374,500</u>
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**SEWER UTILITY FUND  
SUMMARY OF THE BUDGET  
1993-94**

**SCHEDULE D**

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Sewer Service Charges	\$	2,743,600	
Sewer Connection Fees		<u>276,700</u>	
Total	\$		3,020,300

**TAXES**

Property (Bond Redemption)	\$	<u>177,200</u>	
Total	\$		177,200

**OTHER INCOME**

Interest Income	\$	126,200	
Rental of City Property		163,000	
Sewer Reimbursement Fees		0	
Other Revenue		60,000	
Sewer Tap Fees		<u>11,000</u>	
Total	\$		<u>360,200</u>

<b>TOTAL ESTIMATED FINANCING RESOURCES</b>			<b>\$ <u>3,557,700</u></b>
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**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$	1,119,000	
Utilities & Transportation		329,605	
Materials & Supplies		345,370	
Equipment, Land & Structures		10,690	
Special Payments		<u>36,050</u>	
Total	\$		1,840,715

**DEBT SERVICE**

Debt Service		<u>992,875</u>	
Total	\$		992,875

**INTER-FUND TRANSFERS**

General Fund Charges	\$	<u>201,480</u>	
Total	\$		201,480

**CONTRIBUTIONS TO OTHER FUNDS AND RESERVES**

General Fund	\$	385,000	
Wastewater Capital Outlay		124,530	
PL & PD Insurance Fund		<u>13,100</u>	
Total	\$		<u>522,630</u>

<b>TOTAL ESTIMATED REQUIREMENTS</b>			<b>\$ <u>3,557,700</u></b>
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**WATER UTILITY FUND  
SUMMARY OF THE BUDGET  
1993-94**

**SCHEDULE B**

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Water Sales	\$ 2,780,000	
Water Connection Fees	<u>69,000</u>	
Total		\$ 2,849,900

**OTHER INCOME**

Rental of City Property	\$ 30,000	
Interest Income	0	
Revenue NOC	<u>8,000</u>	
Total		\$ 38,000

<b>TOTAL ESTIMATED FINANCING RESOURCES</b>		<b>\$ 2,887,900</b>
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**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$ 624,415	
Utilities & Transportation	440,505	
Materials & Supplies	423,335	
Equipment, Land & Structures	3,540	
Special Payments	<u>12,635</u>	
Total		\$ 1,504,430

**INTER-FUND TRANSFERS**

General Fund Charges	\$ <u>125,745</u>	
Total		\$ 125,745

**CONTRIBUTIONS TO OTHER FUNDS AND RESERVES**

General Fund	\$ 750,000	
Water Capital	480,810	
Water Operating Reserve	19,465	
PL & PD Insurance Fund	<u>7,450</u>	
Total		\$ 1,257,725

<b>TOTAL ESTIMATED REQUIREMENTS</b>		<b>\$ 2,887,900</b>
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LIBRARY FUND  
SUMMARY OF THE BUDGET  
1993-94

SCHEDULE F

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Fines, Fees and Gifts	\$	<u>47,000</u>		
Total			\$	47,000

**NON-OPERATING REVENUES**

Investment Income	\$	17,000		
Donations		<u>0</u>		
Total			\$	19,000

**TAXES**

Property Taxes	\$	<u>813,255</u>		
Total			\$	813,255

**REVENUE FROM OTHER AGENCIES**

California Library Services Act	\$	33,000		
Public Library Foundation		<u>15,000</u>		
Total			\$	48,000

**CONTRIBUTIONS FROM**

LIBRARY OPERATING RESERVE	\$	<u>70,090</u>		
Total			\$	<u>70,090</u>

<b>TOTAL ESTIMATED FINANCING RESOURCES</b>			\$	<b><u>927,345</u></b>
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**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$	662,725		
Utilities & Transportation		63,550		
Materials & Supplies		202,795		
Special Payments		<u>32,805</u>		
Total			\$	961,875

**INTER-FUND TRANSFERS**

General Fund Charges	\$	<u>35,470</u>		
Total			\$	<u>35,470</u>

<b>TOTAL ESTIMATED REQUIREMENTS</b>			\$	<b><u>927,345</u></b>
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**COMMUNITY CENTER  
SUMMARY OF THE BUDGET  
1993-94**

**SCHEDULE G**

**ESTIMATED FINANCING RESOURCES**

**OPERATING REVENUES**

Rent of Property	\$	68,800	
Swimming Fees		<u>35,000</u>	
Total			\$ 103,800

**CONTRIBUTIONS FROM OTHER FUNDS**

General Fund	\$	<u>405,390</u>	
Total			\$ <u>405,390</u>

**TOTAL ESTIMATED FINANCING RESOURCES** **\$ 509,190**

**ESTIMATED REQUIREMENTS**

**OPERATING EXPENSES**

Personnel Services	\$	273,875	
Utilities & Transportation		86,900	
Supplies and Materials		110,125	
Equipment, Land & Structures		2,790	
Special Payments		<u>35,500</u>	
Total			\$ <u>509,190</u>

**TOTAL ESTIMATED REQUIREMENTS** **\$ 509,190**



## GENERAL BUDGET

## SCHEDULE H

## DETAIL OF FINANCING RESOURCES

1993-94		1991-92	1992-93	1993-94
		Actual	Estimated	Estimated
		Resources	Resources	Resources
<b>GENERAL FUND</b>				
<b>PROPERTY TAXES</b>				
Current Year - Secured	\$	3,953,970	\$ 4,324,630	\$ 4,161,545
Bond Redemption		174,268	177,235	180,400
Total	\$	4,128,238	\$ 4,501,865	\$ 4,341,945
<b>OTHER TAXES</b>				
Sales and Use Tax	\$	4,909,339	\$ 5,044,000	\$ 5,180,000
Franchise - Gas		120,347	160,000	112,000
Franchise - Cable TV		105,001	110,000	110,000
Franchise - Electric		8,045	8,000	8,000
Franchise - Waste Removal		0	0	273,600
Franchise - Industrial Waste		0	0	32,000
Business License Tax		94,692	96,000	94,000
Real Property Transfer - Documentary		78,842	90,000	56,000
Total	\$	5,316,266	\$ 5,508,000	\$ 5,865,600
<b>LICENSES AND PERMITS</b>				
Animal Licenses	\$	8,067	\$ 8,500	\$ 8,500
Bicycle Licenses		6,880	3,600	2,500
Alarm Permits		925	600	2,100
Building Permits		209,756	193,925	132,000
Electric Permits		40,058	35,000	26,000
Mechanical Permits (Gas)		17,540	17,375	8,600
Plumbing Permits		18,249	19,095	9,100
Parking Lot Permits		24,082	33,555	31,200
Total	\$	325,557	\$ 311,650	\$ 220,000
<b>FINES, FORFEITS &amp; PENALTIES</b>				
Vehicle Code Fines	\$	108,757	\$ 110,000	\$ 70,500
Court Fines		47,544	6,075	2,900
Overparking		35,223	40,615	62,000
Total	\$	191,524	\$ 156,690	\$ 135,400
<b>REVENUE FROM USE OF MONEY &amp; PROPERTY</b>				
Investment Earnings	\$	484,501	\$ 387,695	\$ 226,700
Rent of City Property		85,135	78,220	65,800
Total	\$	569,636	\$ 465,915	\$ 292,500

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>GENERAL FUND (continued)</b>			
<b>REVENUE FROM OTHER AGENCIES</b>			
State Motor Vehicle in Lieu of Taxes	\$ 1,799,173	\$ 1,876,800	\$ 1,785,600
State Reimbursement POST	71,582	64,000	66,000
State Cigarette Taxes	43,026	0	0
Pers Surplus Asset Account	1,027,771	950,000	0
State Mandated Costs	39,504	60,000	85,000
County - Recreation Allotment	17,409	14,800	0
County - Cracnet	82,652	71,600	78,000
LUSD - Joint Use Agreement	40,630	40,000	15,000
LUSD - Reimbursement Drug Suppression Grant	57,668	45,460	65,500
LUSD - Truancy Reimbursement	8,390	19,245	0
California Smoke Free Cities Grant	8,489	0	0
State - Hiway Maintenance	5,101	4,800	5,100
State Traffic Safety Grant - Sobriety	2,745	0	0
Total	\$ 3,204,140	\$ 3,146,705	\$ 2,100,200
<b>CHARGES FOR CURRENT SERVICES</b>			
Plan Checking Fee	\$ 121,117	\$ 130,000	\$ 70,500
Planning Fees	8,877	7,000	50,000
Animal Shelter Fees	3,076	3,570	3,400
Engineering Fees	65,130	200,000	78,000
Engineering Inspections	0	0	82,000
Refuse Collection	3,591,561	4,149,000	5,426,400
Concessions - Boats	11,493	10,000	0
Concessions - Other	8,949	10,000	19,000
Swimming	41,503	39,850	0
Aquatics	0	0	58,000
Adult Sports	0	0	84,000
Playgrounds/Recreation Team Sports	0	0	14,500
Photocopy Charges	9,701	9,300	10,500
Recreation - Miscellaneous	197,610	213,000	82,000
Reinspection - Special Inspection	4,515	4,000	3,000
False Alarm Penalty	1,955	3,000	0
Fingerprinting	2,382	2,000	2,400
Camp Hutchins	100,217	94,000	0
Other Parks Revenue	0	0	52,000
Total	\$ 4,168,086	\$ 4,874,720	\$ 6,035,700

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>GENERAL FUND (continued)</b>			
<b>OTHER REVENUES</b>			
Sales of Real & Personal Property	\$ 8,696	\$ 2,500	\$ 20,000
Re-connect charge	9,340	36,000	21,600
Revenue NOC	41,150	30,600	55,000
Returned Check Charge	5,641	6,000	6,500
Restitution-Damage to Property	28,815	0	10,000
Late Fees	0	120,000	216,000
Project Plans	205	0	3,900
Total	\$ 93,847	\$ 195,100	\$ 333,000
<b>INTERFUND TRANSFERS</b>			
Housing and Urban Development	\$ 52,660	\$ 47,630	\$ 72,210
Gas Tax	467,780	454,835	640,000
Transportation Development Fund - Transit	0	0	52,515
Transportation Development Fund - Streets	235,230	320,990	598,000
Refuse Surcharge	141,230	124,030	0
Wastewater	0	0	23,180
Water	0	0	30,905
Impact Fees	0	16,145	15,455
CIP	0	169,495	162,270
Work for Others	0	73,215	0
PL & PD Fund	27,285	13,585	15,805
Workers' Compensation Fund	54,650	67,125	52,835
Camp Hutchins	91,415	0	0
Asset Seizure	5,810	0	0
Total	\$ 1,076,060	\$ 1,287,050	\$ 1,663,175
<b>CONTRIBUTIONS FROM OTHER FUNDS &amp; RESERVES</b>			
Electric Utility Fund	\$ 3,000,000	\$ 3,000,000	\$ 3,218,690
Water Utility Fund	792,000	750,000	750,000
Hotel/Motel Fund	200,000	204,805	247,300
Sewer Fund	385,000	385,000	385,000
Total	\$ 4,377,000	\$ 4,339,805	\$ 4,600,990
Sub-Total General Fund	\$ 23,450,354	\$ 24,787,500	\$ 25,588,510

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
LESS CONTRIBUTIONS TO OTHER FUNDS			
Capital Outlay Reserve	\$ 0	\$ 0	\$ 0
General Fund Operating Reserve	230,830	100,300	(0)
Community Center Fund	409,615	446,250	405,390
Public Liability Insurance Fund	200,000	200,000	200,700
Equipment Fund	0	229,520	153,260
Camp Hutchins	26,415	0	0
Total	\$ 866,860	\$ 976,070	\$ 759,350
NET TOTAL GENERAL FUND	\$ 22,583,494	\$ 23,811,430	\$ 24,829,160

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b><u>ELECTRIC UTILITY FUND</u></b>			
<b>OPERATING REVENUE - ELECTRIC SALES</b>			
Domestic - Residential	\$ 13,000,067	\$ 13,168,310	\$ 13,234,600
Commercial - Small Industrial	4,500,085	4,670,040	4,482,200
Dusk - To - Dawn	37,114	41,220	40,400
Mobile Home Parks	290,938	256,850	251,900
Commercial, Large	8,066,287	7,892,080	7,956,800
Industrial, Small	493,007	449,830	806,300
Industrial, Medium	2,351,820	2,285,030	2,630,600
Industrial, Large	5,097,908	4,922,510	4,953,100
Residential Low Income Discount	27,403	40,570	69,900
City Accounts	733,693	710,120	756,800
Total	\$ 34,598,322	\$ 34,436,560	\$ 35,182,600
<b>NON-OPERATING</b>			
Investment Income	\$ 71,614	\$ 12,260	\$ 95,400
Rent of City Property (CATV)	11,985	13,390	10,000
Sale of Real & Personal Property	4,637	4,000	4,000
Sale of System (Joint Pole)	12,545	20,000	20,000
Electric Miscellaneous	48,220	55,080	51,000
Revenue NOC	5,262	840	5,500
Capacity Charge	11,090	6,000	6,000
Total	\$ 165,353	\$ 111,570	\$ 191,900
<b>CONTRIBUTIONS FROM OTHER RESERVES</b>			
Rate Stabilization Fund	\$ 0	\$ 0	\$ 0
Sub-Total Electric Utility Fund	\$ 34,763,675	\$ 34,548,130	\$ 35,374,500
<b>LESS CONTRIBUTIONS TO OTHER FUNDS</b>			
General Fund	\$ 3,000,000	\$ 3,000,000	\$ 3,218,690
Rate Stabilization Reserve	0	0	122,595
PL & PD Insurance Fund	39,215	39,215	27,755
Utility Outlay Reserve	1,174,360	1,299,585	954,280
Total	\$ 4,213,575	\$ 4,338,800	\$ 4,323,320
<b>NET TOTAL ELECTRIC UTILITY</b>	<b>\$ 30,550,100</b>	<b>\$ 30,209,330</b>	<b>\$ 31,051,180</b>

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE 11

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>SEWER UTILITY FUND</b>			
<b>OPERATING REVENUE</b>			
Sewer Service Charge - Public	\$ 2,759,435	\$ 2,772,000	\$ 2,730,000
Sewer Service Charge - City	12,677	12,700	13,600
Sewer Connections (taps)	622,219	400,000	276,700
Total	\$ 3,394,331	\$ 3,184,700	\$ 3,020,300
<b>TAXES</b>			
Property Taxes	\$ 177,220	\$ 183,990	\$ 177,200
Total	\$ 177,220	\$ 183,990	\$ 177,200
<b>NON-OPERATING</b>			
Investment Earnings	\$ 249,166	\$ 156,220	\$ 126,200
Rent of City Property	164,789	141,730	163,000
Sewer Reimbursement Fees	21,830	1,000	0
Revenue NOC	15,696	1,000	60,000
Sewer Tap Fees	11,755	6,000	11,000
Sale of Real & Personal Property	239	20,000	0
Total	\$ 463,475	\$ 325,950	\$ 360,200
Sub-Total Sewer Utility Fund	\$ 4,035,026	\$ 3,694,640	\$ 3,557,700
<b>LESS CONTRIBUTIONS TO OTHER FUNDS</b>			
General Fund	\$ 385,000	\$ 385,000	\$ 385,000
PL & PD Insurance Fund	19,810	19,810	13,100
Wastewater Capital Outlay	340,000	274,160	124,530
Total	\$ 744,810	\$ 678,970	\$ 522,630
<b>NET TOTAL SEWER UTILITY</b>	<b>\$ 3,290,216</b>	<b>\$ 3,015,670</b>	<b>\$ 3,035,070</b>

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

	1991-92	1992-93	1993-94
	Actual	Estimated	Estimated
	Resources	Resources	Resources
<b><u>WATER UTILITY FUND</u></b>			
<b>OPERATING REVENUE</b>			
Water Service Charge - Public	\$ 2,646,844	\$ 2,743,300	\$ 2,764,600
Water Service Charge - City	12,849	11,675	16,300
Water Connections (taps)	44,703	17,340	69,000
Total	\$ 2,704,396	\$ 2,772,315	\$ 2,849,900
<b>NON-OPERATING</b>			
Investment Earnings	\$ 12,073	\$ 16,380	\$ 0
Sale of Real & Personal Property	0	0	0
Rent of City Property	59,362	30,000	30,000
Revenue NOC	10,758	8,000	8,000
Total	\$ 82,193	\$ 54,380	\$ 38,000
<b>CONTRIBUTIONS FROM OTHER RESERVES</b>			
Water Operating Reserves	\$ 0	\$ 0	\$ 0
Sub-Total Water Utility Fund	\$ 2,786,589	\$ 2,826,695	\$ 2,887,900
<b>LESS CONTRIBUTIONS TO OTHER FUNDS</b>			
General Fund	\$ 792,000	\$ 750,000	\$ 750,000
Water Operating Reserve	0	22,460	19,465
PL & PD Insurance Fund	9,200	9,200	7,450
Water Utility - Capital Outlay	728,750	728,750	480,810
Total	\$ 1,529,950	\$ 1,510,410	\$ 1,257,725
<b>NET TOTAL WATER FUND</b>	<b>\$ 1,256,639</b>	<b>\$ 1,316,285</b>	<b>\$ 1,630,175</b>

GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>LIBRARY FUND</b>			
<b>OPERATING REVENUE</b>			
Fines, Fees & Gifts	\$ 58,102	\$ 50,000	\$ 47,000
<b>NON-OPERATING</b>			
Investment Earnings	\$ 53,275	\$ 31,170	\$ 19,000
Donations	1,050	0	0
Total	\$ 54,325	\$ 31,170	\$ 19,000
<b>PROPERTY TAXES</b>	\$ 824,268	\$ 888,885	\$ 813,255
<b>STATE GRANTS</b>			
Library Services Act	\$ 37,921	\$ 30,000	\$ 33,000
Public Library Foundation	19,599	19,000	15,000
Total	\$ 57,520	\$ 49,000	\$ 48,000
<b>CONTRIBUTIONS FROM OTHER FUNDS</b>			
Rate Stabilization Fund	\$	\$ 0	\$
Library Operating Reserve		28,625	70,090
Total	\$ 0	\$ 28,625	\$ 70,090
 Sub-Total Library Fund	 \$ 994,215	 \$ 1,047,680	 \$ 997,345
<b>LESS CONTRIBUTIONS TO OTHER FUNDS OR RESERVES</b>			
Library Operating Reserve	\$	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0
 <b>NET TOTAL LIBRARY FUND</b>	 \$ 994,215	 \$ 1,047,680	 \$ 997,345



GENERAL BUDGET 1993-94  
DETAIL OF FINANCING RESOURCES

SCHEDULE H

		1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>COMMUNITY CENTER</b>				
<b>OPERATING REVENUE</b>				
Rent	\$	40,525	\$ 42,000	\$ 68,800
Swim Fees		31,478	28,000	35,000
Donations		250	0	0
Total	\$	72,253	\$ 70,000	\$ 103,800
<b>CONTRIBUTIONS FROM OTHER FUNDS AND RESERVES</b>				
General Fund Operating Reserve	\$	409,615	\$ 446,250	\$ 405,390
Total	\$	409,615	\$ 446,250	\$ 405,390
<b>TOTAL COMMUNITY CENTER</b>				
	\$	481,868	\$ 516,250	\$ 509,190

## SPECIAL REVENUE FUNDS

## SCHEDULE I

## CONSTRUCTION FUND REVENUES

## BOND FUND REVENUES

## TRUST &amp; AGENCY FUNDS

1993-94

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>12 EQUIPMENT FUND</b>			
Investment Earnings	\$ 0	\$ 0	\$ 12,100
Sale of City Property	4,501	8,000	10,000
Contributions from General Fund	413,497	229,520	153,260
Total	\$ 417,998	\$ 237,520	\$ 175,360
<b>13 REFUSE SURCHARGE FUND</b>			
Collections	\$ 125,607	\$ 142,600	\$ 0
Total	\$ 125,607	\$ 142,600	\$ 0
<b>16.1 ELECTRIC UTILITY OUTLAY RESERVE</b>			
Inter-fund Transfer	\$ 167,184	\$ 1,299,585	\$ 0
Total	\$ 167,184	\$ 1,299,585	\$ 0
<b>16.2 ELECTRIC RATE STABILIZATION RESERVE</b>			
Investment Earnings	\$ 233,480	\$ 134,220	\$ 0
Revenue NOC	0	0	0
Total	\$ 233,480	\$ 134,220	\$ 0
<b>17.1 SEWER CAPITAL</b>			
Inter-fund Transfer	\$ 375,941	\$ 274,160	\$ 0
Total	\$ 375,941	\$ 274,160	\$ 0
<b>17.2 WASTEWATER CAPITAL RESERVE</b>			
Inter-fund Transfer	\$ 13,649	\$ 318,900	\$ 0
Investment Earnings	102,348	0	0
Total	\$ 115,997	\$ 318,900	\$ 0
<b>18.1 Water Utility - Capital Outlay Funds</b>			
Inter-fund Transfer	\$ 27,778	\$ 0	\$ 0
Contribution from Water Utility Fund		728,750	
Total	\$ 27,778	\$ 728,750	\$ 0
<b>21.1 Library Trust</b>			
Investment Earnings	\$ 21,371	\$ 16,000	\$ 11,300
Total	\$ 21,371	\$ 16,000	\$ 11,300

**FUNDS AND REVENUES**  
1993-94

**SCHEDULE I**

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>23 ASSET SEIZURE</b>			
Interest	\$ 8,852	\$ 7,114	\$ 3,600
DOJ Forfeiture Fund Allocations	82,296	0	50,000
Total	\$ 91,148	\$ 7,114	\$ 53,600
<b>26 EQUIPMENT MAINTENANCE INTERNAL SERVICE FUND</b>			
Equipment Maintenance Cost Allocations	\$ 0	\$ 0	\$ 809,205
Investment Earnings	0	0	0
Total	\$ 0	\$ 0	\$ 809,205
<b>27 LTD INSURANCE RESERVE INTERFUND TRANSFERS</b>			
Long-term Disability Cost Allocations	\$ 95,281	\$ 50,040	\$ 51,100
Investment Earnings	9,947	5,616	7,000
Total	\$ 105,228	\$ 55,656	\$ 58,100
<b>28 MEDICAL INSURANCE RESERVE INTERFUND TRANSFERS</b>			
Chiropractic Cost Allocations	\$ 23,969	\$ 20,000	\$ 24,400
Cobra Participant - 2% admin fee	240	0	1,000
Investment Earnings	4,102	5,616	100
Total	\$ 28,311	\$ 25,616	\$ 25,500
<b>29 DENTAL &amp; LIFE INSURANCE RESERVE INTERFUND TRANSFERS</b>			
Dental Cost Allocations	\$ 197,734	\$ 191,500	\$ 166,000
Life Insurance Allocations	0	0	33,000
Employee Contributions	33,164	36,000	35,000
Cobra Participant Payments	3,511	4,000	4,000
Investment Earnings	0	4,920	2,300
Total	\$ 234,409	\$ 236,420	\$ 240,300
<b>30 LIABILITY INSURANCE RESERVE</b>			
Investment Income	\$ 69,104	\$ 50,000	\$ 38,600
Contributions - General Fund		200,000	200,700
Contributions - Enterprise Fund		68,225	48,305
Reimbursements		75,000	0
Revenue NOC	145,153	0	0
Total	\$ 214,257	\$ 393,225	\$ 287,605
<b>31 WORKERS' COMPENSATION INSURANCE RESERVE</b>			
Compensation Reimbursements	\$ 60,330	\$ 35,000	\$ 55,000
Inter-fund Transfers	466,969	450,450	557,100
Investment Earnings	47,550	36,785	16,500
Revenue NOC	117	0	0
	574,966	522,235	628,600
CONTRIBUTIONS FROM RESERVE	\$ 0	\$ 0	\$ 44,035
Total	\$ 574,966	\$ 522,235	\$ 672,635

**FUNDS AND REVENUES**  
1993-94

**SCHEDULE I**

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>32 SELECT SYSTEM GAS TAX (2107)</b>			
State Gas Tax	\$ 448,867	\$ 445,560	\$ 428,000
Investment Earnings	(573)	0	0
Total	\$ 448,294	\$ 445,660	\$ 428,000
<b>33 SELECT SYSTEM GAS TAX (2106)</b>			
State Gas Tax	\$ 214,091	\$ 210,280	\$ 205,200
Investment Earnings	24,775	18,158	800
Total	\$ 238,866	\$ 228,438	\$ 206,000
<b>36 GAX TAX (2105)</b>			
State Gas Tax	\$ 227,253	\$ 225,390	\$ 289,400
Investment Earnings	14,657	6,833	0
Total	\$ 241,910	\$ 232,223	\$ 289,400
<b>37 SB 300 TRANSPORTATION PARTNERSHIP</b>			
Street Maintenance	\$ 75,291	\$ 21,300	\$ 151,300
Investment Earnings	11		0
Total	\$ 75,302	\$ 21,300	\$ 151,300
<b>38 MEASURE K FUNDS</b>			
Taxes	\$ 440,787	\$ 500,000	\$ 450,000
Investment Earnings	15,898		11,500
Total	\$ 456,685	\$ 500,000	\$ 461,500
<b>41 BOND INTEREST &amp; REDEMPTION FUND</b>			
Inter-fund Transfer	\$ 292,875	\$ 361,225	\$ 357,500
Total	\$ 292,875	\$ 361,225	\$ 357,500
<b>44.3 1988 STATE PARKS BOND ACT</b>			
Investment Earnings	\$ 439	\$ 750	\$ 0
State - Park Bonds	62,612	0	0
Total	\$ 63,051	\$ 750	\$ 0
<b>45 HUD ENTITLEMENT GRANT</b>			
Federal Grant	\$ 215,941	\$ 0	\$ 499,500
Total	\$ 215,941	\$ 0	\$ 499,500
<b>46 INDUSTRIAL WAY &amp; BECKMAN DEVELOPMENT</b>			
Investment Earnings	\$ 12,728	\$ 9,266	\$ 6,600
Revenue NOC	0	0	0
Total	\$ 12,728	\$ 9,266	\$ 6,600
<b>47 INDUSTRIAL WAY &amp; BECKMAN ROAD DEVELOPMENT #2 FUND</b>			
Investment Earnings	\$ 1,087	\$ 750	\$ 600
Total	\$ 1,087	\$ 750	\$ 600

**FUNDS AND REVENUES**  
1993-94

**SCHEDULE I**

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>48.2 TURNER/CLUFF</b>			
Investment Earnings	\$ 12,028	\$ 0	\$ 2,300
Special Assessment	122,600	0	0
Total	\$ 134,628	\$ 0	\$ 2,300
<b>49 DOWNTOWN IMPROVEMENT DISTRICT</b>			
Property Taxes	\$ 2,196	\$ 49,072	\$ 51,800
Investment Earnings	50,568	1,405	700
Total	\$ 52,764	\$ 50,477	\$ 52,500
<b>60.x IMPACT FEES</b>			
Investment Earnings	\$ 33,792	\$ 16,570	\$ 16,200
Fees	491,503	6,500,015	2,794,000
Total	\$ 525,295	\$ 6,516,585	\$ 2,810,200
<b>72 SUBDIVISION RESERVES (CITY)</b>			
Subdivision Fees	\$ 1,280	\$ 0	\$ 0
Investment Earnings	0	0	18,200
Total	\$ 1,280	\$ 0	\$ 18,200
<b>75 SUBDIVISION FUND - IN TRUST</b>			
Subdivision Fees	\$ 300,562	\$ 0	\$ 0
Investment Earnings	0	0	5,600
Total	\$ 300,562	\$ 0	\$ 5,600
<b>120 HUTCHINS STREET SQUARE - CAPITAL</b>			
Investment Earnings	\$ 0	\$ 0	\$ 800
Donation	170,000	0	0
Total	\$ 170,000	\$ 0	\$ 800
<b>121 CAPITAL OUTLAY RESERVE</b>			
Donations	\$ 1,643	\$ 0	\$ 0
Investment Earnings	0	0	131,200
Total	\$ 0	\$ 0	\$ 131,200
<b>122 LODI LAKE CAPITAL</b>			
Investment Earnings	\$ 5,173	\$ 3,100	\$ 2,600
Capital Improvements	39,591	26,000	50,000
Donations	9,000	0	0
Total	\$ 53,764	\$ 29,100	\$ 52,600
<b>123 MASTER STORM DRAIN (AB 1600)</b>			
Investment Earnings	\$ 0	\$ 0	\$ 19,000
Total	\$ 0	\$ 0	\$ 19,000

**FUNDS AND REVENUES**  
1993-94

**SCHEDULE I**

	1991-92 Actual Resources	1992-93 Estimated Resources	1993-94 Estimated Resources
<b>124 <u>TRANSPORTATION DEVELOPMENT ACT</u></b>			
TDA - Streets	\$ 577,757	\$ 549,412	\$ 653,970
Investment Earnings	12,603	18,158	0
Revenue NOC	3,859	0	0
Total	\$ 594,219	\$ 567,570	\$ 653,970
<b>125 <u>DIAL-A-RIDE</u></b>			
TDA - Transit	\$ 350,209	\$ 420,000	\$ 314,030
TDA - STA	69,000	47,710	98,000
Passenger Fares - Lodi	44,394	46,000	47,500
San Joaquin County Reimbursement - Woodbridge	15,895	13,000	17,000
Investment Earnings	4,126	0	0
Sale of Real & Personal Property	1,995	0	0
Revenue NOC	1,594	0	3,000
Total	\$ 487,213	\$ 526,710	\$ 479,530
<b>126 <u>Transportation (FAU SC)</u></b>			
FAU Reimbursements	\$ 505,901	\$ 0	\$ 192,000
Investment Earnings	13,504	0	1,500
Total	\$ 519,405	\$ 0	\$ 193,500
<b>128 <u>TDA - PEDESTRIAN/BIKE PATH</u></b>			
TDA - Article 3	\$ 21,701	\$ 20,196	\$ 20,200
Investment Earnings	980	187	0
Total	\$ 22,681	\$ 20,383	\$ 20,200
<b>134 <u>HOTEL/MOTEL TAX</u></b>			
Taxes	\$ 153,969	\$ 160,515	\$ 160,100
Investment Earnings	0	0	7,100
Tax Surcharge	46,347	44,290	80,100
Total	\$ 200,316	\$ 204,805	\$ 247,300
<b>140 <u>RESERVE FOR COST OF LABOR &amp; MATERIAL</u></b>			
City Rental Insurance Fee	\$ 15,491	\$ 0	\$ 0
Police Bail - Other Cities	2,025	0	0
Miscellaneous Work for Others	36,594	0	0
EIR Consulting Fees	35,407	0	0
Crime Prevention Fair	5,976	0	0
Lodi Day At Stick	4,200	0	0
Revenue NOC	11,648	0	0
Total	\$ 111,341	\$ 0	\$ 0
<b>141 <u>EXPENDABLE TRUST</u></b>			
Investment Earnings	\$ 0	\$ 0	\$ 1,000
Total	\$ 0	\$ 0	\$ 1,000

## SUMMARY OF OPERATING BUDGETS BY DEPARTMENTS

SCHEDULE J

	Personnel Service 100	Utilities and Trans- portation 200	1993-94 Supplies and Materials 300	Equipment, Land and Structures 500	Special Payments 600	Inter Fund Transfers Abatement	TOTAL
<b>GENERAL FUND</b>							
Council/City Clerk	\$153,075	\$3,150	\$40,100	\$0		(\$56,620)	\$139,705
Contingencies					300,000		300,000
General Charges	246,710	87,950	152,090	6,860	5,604,700	(120,320)	5,977,990
Debt Service					180,355		180,355
City Attorney	152,795	475	23,155			(52,930)	123,495
City Manager	523,019	3,200	68,690	500		(140,990)	454,419
Community Development	617,100	2,800	116,900	5,800	2,000		744,600
Finance	1,531,723	99,325	290,875	2,200	0	(1,207,380)	716,742
Police	5,993,968	9,380	563,205	650	0		6,567,203
Fire	2,956,060	23,140	230,355	0	785		3,210,340
Public Works	2,380,405	643,670	779,180	139,750	7,180	(71,710)	3,878,475
Recreation	658,830	54,920	249,430	0	2,000		965,180
Parks	1,135,445	78,745	348,465	0	8,000		1,570,655
<b>TOTAL GENERAL FUND</b>	<b>\$16,349,130</b>	<b>\$1,006,755</b>	<b>\$2,862,445</b>	<b>\$155,760</b>	<b>\$8,105,020</b>	<b>(\$1,649,950)</b>	<b>\$24,829,160</b>
<b>OTHER FUNDS</b>							
Electric Utility	\$1,944,535	\$26,602,300	\$688,675	\$149,000	\$379,415	\$1,287,255	\$31,051,180
Sewer Utility	1,119,000	329,605	345,370	10,690	1,028,925	201,480	3,035,070
Water Utility	624,415	440,505	423,335	3,540	12,635	125,745	1,630,175
Library	662,725	63,550	202,795		32,805	35,470	997,345
Community Center	273,875	86,900	110,125	2,790	35,500		509,190
<b>TOTAL OTHER FUNDS</b>	<b>\$4,624,550</b>	<b>\$27,522,860</b>	<b>\$1,770,300</b>	<b>\$166,020</b>	<b>\$1,489,280</b>	<b>\$1,649,950</b>	<b>\$37,222,960</b>
<b>TOTAL OPERATING BUDGETS</b>	<b>\$20,973,680</b>	<b>\$28,529,615</b>	<b>\$4,632,745</b>	<b>\$321,780</b>	<b>\$7,594,300</b>	<b>\$0</b>	<b>\$62,052,120</b>
<b>ELECT UTILITY OUTLAY</b>	<b>\$436,055</b>		<b>\$14,700</b>	<b>\$541,325</b>			<b>\$992,080</b>
<b>WORKERS' COMPENSATION</b>	<b>\$183,000</b>	<b>\$0</b>	<b>\$436,800</b>		<b>\$0</b>		<b>\$619,800</b>
<b>PL &amp; PD INSURANCE</b>			<b>\$330,225</b>		<b>\$8,400</b>		<b>\$338,625</b>
<b>DENTAL INSURANCE</b>	<b>\$36,400</b>		<b>\$203,280</b>				<b>\$239,680</b>
<b>MEDICAL INSURANCE</b>			<b>\$33,000</b>				<b>\$33,000</b>
<b>LONG-TERM DISABILITY</b>	<b>\$0</b>		<b>\$15,000</b>		<b>\$0</b>		<b>\$15,000</b>
<b>EQUIPMENT</b>				<b>\$153,260</b>			<b>\$153,260</b>

**CITY OF LODI**  
**OPERATING BUDGET**

**1993-94**

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>CITY COUNCIL AND CITY CLERK</b>				
10- 001 .01	<u>CITY CLERK - ADMINISTRATION</u>			
100	Personnel Services	\$ 109,706	\$ 112,815	\$ 95,030
200	Utilities & Communications	3,950	3,900	2,900
300	Supplies, Materials & Services	33,999	34,700	23,215
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 147,655	\$ 151,415	\$ 121,145
10- 001 .02	<u>ELECTION</u>			
100	Personnel Services	\$ 7,206	\$ 9,350	\$ 4,835
200	Utilities & Communications	0	250	250
300	Supplies, Materials & Services	2,184	9,515	2,500
Total		\$ 9,390	\$ 19,115	\$ 7,585
10- 001 .03	<u>CITY COUNCIL</u>			
100	Personnel Services	\$ 48,940	\$ 52,505	\$ 53,210
300	Supplies, Materials & Services	23,970	22,990	14,385
500	Equipment, Land & Structures	0	0	0
Total		\$ 72,910	\$ 75,495	\$ 67,595
10- 001 .07	<u>COMMUNITY INFORMATION</u>			
200	Utilities & Communications	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	21,883	24,990	0
Total		\$ 21,883	\$ 24,990	\$ 0
<b>Total City Council &amp; City Clerk</b>		<b>\$ 251,838</b>	<b>\$ 271,015</b>	<b>\$ 196,325</b>
<b>CONTINGENT FUND</b>				
10- 015 .01	<u>CONTINGENT FUND</u>			
600	Special Payments	\$ 54,658	\$ 300,000	\$ 300,000
Total		\$ 54,658	\$ 300,000	\$ 300,000
<b>Total Contingent Fund</b>		<b>\$ 54,658</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>



1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>GENERAL CHARGES</b>				
10- 020 .01	<u>REFUSE COLLECTION CONTRACT</u>			
300	Supplies, Materials & Services	\$ 6,197	\$ 19,340	\$ 39,500
600	Special Payments	3,312,896	3,796,085	5,451,000
Total		\$ 3,319,093	\$ 3,815,425	\$ 5,490,500
10- 020 .01	<u>REFUSE SURCHARGE</u>			
100	Personnel Services	\$ 5,682	\$ 0	\$ 0
300	Supplies, Materials & Services	13,178	0	0
600	Special Payments	87,347	110,445	0
Total		\$ 106,207	\$ 110,445	\$ 0
10- 020 .02	<u>INSURANCE</u>			
300	Supplies, Materials & Services	\$ 21,614	\$ 0	\$ 0
Total		\$ 21,614	\$ 0	\$ 0
10- 020 .05	<u>SPECIAL PAYMENTS - ADMINISTRATION</u>			
100	Personnel Services	\$ 166,580	\$ 190,000	\$ 190,000
200	Utilities & Communications	316	455	350
300	Supplies, Materials & Services	57,663	88,760	86,790
600	Special Payments	102,013	111,000	111,000
Total		\$ 326,572	\$ 390,215	\$ 388,140
10- 020 .06	<u>COMMUNITY PROMOTION</u>			
200	Utilities & Communications	\$ 174	\$ 0	\$ 0
300	Supplies, Materials & Services	11,177	21,155	21,035
600	Special Payments	40,000	40,000	42,700
Total		\$ 51,351	\$ 61,155	\$ 63,735
10- 020 .07	<u>TRANSPORTATION &amp; COMMUNICATIONS</u>			
100	Personnel Services	\$ 0	\$ 56,700	\$ 56,710
200	Utilities & Communications	0	100	0
300	Supplies, Materials & Services	0	23,110	4,050
600	Special Payments	0	0	0
Total		\$ 0	\$ 79,910	\$ 60,760
10- 024 .02	<u>TELEPHONE CHARGES</u>			
200	Utilities & Communications	\$ 0	\$ 0	\$ 87,600
300	Supplies, Materials & Services	0	0	715
500	Equipment, Land & Structures	0	0	6,860
Total		\$ 0	\$ 0	\$ 95,175
<b>Total General Charges</b>		<b>\$ 3,824,837</b>	<b>\$ 4,457,150</b>	<b>\$ 6,098,310</b>
<b>BOND DEBT SERVICE</b>				
10- 030 .01	<u>GENERAL OBLIGATION BOND DEBT SERVICE</u>			
600	Special Payments	\$ 172,315	\$ 177,235	\$ 180,355
Total		\$ 172,315	\$ 177,235	\$ 180,355
<b>Total Debt Service</b>		<b>\$ 172,315</b>	<b>\$ 177,235</b>	<b>\$ 180,355</b>

1993-94 OPERATING BUDGET

1991-92	1992-93	1993-94
Actual	Budget	Budget

CITY ATTORNEY

10- 035 .01 COUNSEL AND LEGAL SERVICES

100	Personnel Services	\$	122,307	\$	144,270	\$	152,795
200	Utilities & Communications		813		1,025		475
300	Supplies, Materials & Services		29,948		20,250		23,155
500	Equipment, Land & Structures		0		0		
Total		\$	153,068	\$	165,545	\$	176,425

Total City Attorney

Total

\$	153,068	\$	165,545	\$	176,425
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CITY MANAGER

10- 040 .01 CITY MANAGER - ADMINISTRATION

100	Personnel Services	\$	312,371	\$	344,680	\$	253,995
200	Utilities & Communications		3,686		2,350		500
300	Supplies, Materials & Services		23,627		24,435		17,755
500	Equipment, Land & Structures		653		1,700		500
600	Special Payments		0		0		0
Total		\$	340,337	\$	373,165	\$	272,750

10- 040 .02 PERSONNEL - ADMINISTRATION

100	Personnel Services	\$	175,158	\$	189,845	\$	184,795
200	Utilities & Communications		4,061		3,750		2,000
300	Supplies, Materials & Services		38,882		33,050		30,170
500	Equipment, Land & Structures		0		2,500		0
600	Special Payments		0		0		0
Total		\$	218,101	\$	229,145	\$	216,965

10- 040 .03 RISK MANAGEMENT

100	Personnel Services	\$	0	\$	85,080	\$	84,229
200	Utilities & Communications		0		1,280		700
300	Supplies, Materials & Services		0		4,195		20,765
500	Equipment, Land & Structures		0		0		0
Total		\$	0	\$	90,555	\$	105,694

31- 040 .03 RISK MANAGEMENT

100	Personnel Services	\$	53,519	\$	0	\$	0
300	Supplies, Materials & Services		107		0		0
Total		\$	53,626	\$	0	\$	0

Total City Manager

Total

\$	612,064	\$	692,865	\$	595,409
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# 1993-94 OPERATING BUDGET

## COMMUNITY DEVELOPMENT DEPARTMENT

		1991-92	1992-93	1993-94	
		Actual	Budget	Budget	
COMMUNITY DEVELOPMENT DEPARTMENT					
10- 045 .01 <u>PLANNING - ADMINISTRATION</u>					
100	Personnel Services	\$ 256,532	\$ 275,500	\$ 265,760	
200	Utilities & Communications	2,590	2,730	1,200	
300	Supplies, Materials & Services	39,293	42,460	28,515	
500	Equipment, Land & Structures	1,573	1,700	1,800	
600	Special Payments	0	0	0	
Total		\$ 299,988	\$ 322,390	\$ 297,275	
10- 045 .02 <u>BUILDING INSPECTION</u>					
100	Personnel Services	\$ 315,937	\$ 294,060	\$ 279,130	
200	Utilities & Communications	2,605	3,475	1,600	
300	Supplies, Materials & Services	101,957	103,260	88,385	
500	Equipment, Land & Structures	0	485	4,000	
600	Special Payments	3,077	5,000	2,000	
Total		\$ 423,576	\$ 406,280	\$ 375,115	
10- 045 .03 <u>GRANT ADMINISTRATION</u>					
100	Personnel Services	\$ 12,055	\$ 20,750	\$ 21,150	
Total		\$ 12,055	\$ 20,750	\$ 21,150	
10- 045 .04 <u>CODE ENFORCEMENT</u>					
100	Personnel Services	\$ 6,056	\$ 21,880	\$ 51,060	
Total		\$ 6,056	\$ 21,880	\$ 51,060	
45. 301 .01 <u>FAIR HOUSING</u>					
100	Personnel Services	\$ 3,834	\$ 5,000	\$ 0	
Total		\$ 3,834	\$ 5,000	\$ 0	
Total Community Development		Total	\$ 745,509	\$ 776,300	\$ 744,600

## FINANCE DEPARTMENT

<b>10- 050 .01 ADMINISTRATION</b>				
100	Personnel Services	\$ 200,704	\$ 226,240	\$ 152,615
200	Utilities & Communications	2,172	3,500	1,200
300	Supplies, Materials & Services	67,654	25,000	56,300
500	Equipment, Land & Structures	21,888	0	0
600	Special Payments	0	0	0
Total		\$ 292,418	\$ 254,740	\$ 210,115
<b>10- 050 .02 PURCHASING</b>				
100	Personnel Services	\$ 216,994	\$ 226,350	\$ 216,827
200	Utilities & Communications	8,147	9,610	5,495
300	Supplies, Materials & Services	25,589	32,490	30,530
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 250,730	\$ 268,450	\$ 252,852

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>FINANCE DEPARTMENT (continued)</b>				
<b>10- 050 .03 ACCOUNTING</b>				
100	Personnel Services	\$ 268,957	\$ 288,475	\$ 256,250
200	Utilities & Communications	3,860	4,230	3,400
300	Supplies, Materials & Services	13,442	23,000	27,150
500	Equipment, Land & Structures	1,582	2,500	2,200
600	Special Payments	0	0	0
Total		\$ 287,841	\$ 318,205	\$ 289,000
<b>10- 050 .04 BILLING</b>				
100	Personnel Services	\$ 323,713	\$ 146,770	\$ 0
200	Utilities & Communications	45,126	55,900	0
300	Supplies, Materials & Services	42,150	28,990	0
500	Equipment, Land & Structures	28,934	0	0
600	Special Payments	0	0	0
Total		\$ 439,923	\$ 231,660	\$ 0
<b>10- 050 .05 COLLECTION &amp; CREDIT</b>				
100	Personnel Services	\$ 306,339	\$ 190,205	\$ 355,140
200	Utilities & Communications	7,376	6,900	86,780
300	Supplies, Materials & Services	27,672	15,670	52,500
500	Equipment, Land & Structures	345	2,875	0
600	Special Payments	0	0	0
Total		\$ 341,732	\$ 215,650	\$ 494,420
<b>10- 050 .06 DATA PROCESSING</b>				
100	Personnel Services	\$ 257,666	\$ 272,780	\$ 219,330
200	Utilities & Communications	851	850	100
300	Supplies, Materials & Services	45,505	97,865	87,890
500	Equipment, Land & Structures	0	0	0
600	Special Payments	7,784	0	0
Total		\$ 311,806	\$ 371,495	\$ 307,320
<b>10- 050 .07 FIELD SERVICES</b>				
100	Personnel Services	\$ 0	\$ 280,300	\$ 331,560
200	Utilities & Communications	0	2,000	2,350
300	Supplies, Materials & Services	0	38,345	36,505
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 0	\$ 320,645	\$ 370,415
<b>10- 051 .02 PARKING PATROL</b>				
100	Personnel Services	\$ 72,716	\$ 71,525	\$ 0
200	Utilities & Communications	394	790	0
300	Supplies, Materials & Services	2,733	7,550	0
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 75,843	\$ 79,865	\$ 0
<b>Total Finance Department</b>		<b>\$ 2,000,293</b>	<b>\$ 2,060,710</b>	<b>\$ 1,924,123</b>

1993-94 OPERATING BUDGET

POLICE DEPARTMENT

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>10- 101 .01 ANIMAL SHELTER</b>				
100	Personnel Services	\$ 75,826	\$ 78,365	\$ 79,700
200	Utilities & Communications	2,058	2,545	1,380
300	Supplies, Materials & Services	17,126	11,665	12,205
500	Equipment, Land & Structures	0	0	0
Total		\$ 95,010	\$ 92,575	\$ 93,285
<b>10- 103 .01 POLICE ADMINISTRATION</b>				
100	Personnel Services	\$ 5,526,725	\$ 5,794,835	\$ 352,150
200	Utilities & Communications	42,682	33,100	8,000
300	Supplies, Materials & Services	631,290	560,635	541,950
500	Equipment, Land & Structures	3,077	2,370	0
600	Special Payments	0	0	0
Total		\$ 6,203,774	\$ 6,390,940	\$ 902,100
<b>10- 103 .02 POLICE OPERATIONS</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 3,912,728
200	Utilities & Communications	0	0	0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	0	650
600	Special Payments	0	0	0
Total		\$ 0	\$ 0	\$ 3,913,378
<b>10- 103 .03 POLICE INVESTIGATIONS</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 1,379,275
200	Utilities & Communications	0	0	0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 0	\$ 0	\$ 1,379,275
<b>10- 103 .05 DRUG SUPPRESSION PROGRAM - GRANT</b>				
100	Personnel Services	\$ 118,916	\$ 125,645	\$ 65,580
200	Utilities & Communications	0	0	0
300	Supplies, Materials & Services	600	0	0
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 119,516	\$ 125,645	\$ 65,580
<b>10- 103 .06 DRUG SUPPRESSION PROGRAM - CITY MATCH</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 65,580
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	0	0
Total		\$ 0	\$ 0	\$ 65,580

# 1993-94 OPERATING BUDGET

		1991-92		1992-93		1993-94
		Actual		Budget		Budget
10- 103 .07	<u>CRACNET - GRANT</u>					
100	Personnel Services	\$ 139,932	\$	71,205	\$	78,200
300	Supplies, Materials & Services	1,992		400		400
Total		\$ 141,924	\$	71,605	\$	78,600
10- 103 .08	<u>CRACNET - CITY MATCH</u>					
100	Personnel Services	\$ 0	\$	0	\$	60,755
Total		\$ 0	\$	0	\$	60,755
10- 104 .01	<u>AUXILIARY POLICE</u>					
300	Supplies, Materials & Services	\$ 2,936	\$	4,970	\$	8,650
Total		\$ 2,936	\$	4,970	\$	8,650
23- 103 .01	<u>ASSET FORFEITURE</u>					
200	Utilities & Communication	\$ 1,415	\$	0	\$	0
300	Supplies, Materials & Services	3,499		0		0
500	Equipment, Land & Structures	12,634		0		0
600	Special Payments	2,600		0		0
Total		\$ 20,148	\$	0	\$	0
Total Police Department		Total	\$	6,583,308	\$	6,685,735
			\$		\$	6,567,203

## FIRE DEPARTMENT

10- 201 .01	<u>ADMINISTRATION</u>					
100	Personnel Services	\$ 2,775,773	\$	2,804,990	\$	2,770,305
200	Utilities & Communications	30,046		27,870		19,355
300	Supplies, Materials & Services	162,387		243,330		213,815
500	Equipment, Land & Structures	5,265		0		0
600	Special Payments	787		785		785
Total		\$ 2,974,258	\$	3,076,975	\$	3,004,260
10- 201 .02	<u>WEED ABATEMENT</u>					
300	Supplies, Materials & Services	\$ 690	\$	3,000	\$	1,500
Total		\$ 690	\$	3,000	\$	1,500
10- 201 .03	<u>FIRE PREVENTION</u>					
100	Personnel Services	\$ 162,764	\$	210,195	\$	185,755
200	Utilities & Communications	4,998		6,640		3,785
300	Supplies, Materials & Services	14,590		20,335		15,040
500	Equipment, Land & Structures	0		0		0
600	Special Payments	0		0		0
Total		\$ 182,352	\$	237,170	\$	204,580
Total Fire Department		Total	\$	3,157,300	\$	3,317,145
			\$		\$	3,210,340

1993-94 OPERATING BUDGET

PUBLIC WORKS DEPARTMENT

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>10- 301 .01 ADMINISTRATION</b>				
100	Personnel Services	\$ 217,016	\$ 233,960	\$ 219,005
200	Utilities & Communications	2,193	3,395	1,900
300	Supplies, Materials & Services	31,382	20,920	18,135
400	Depreciation of Equipment	38,225	0	0
500	Equipment, Land & Structures	0	0	0
600	Special Payments	10	0	0
Total		\$ 288,826	\$ 258,275	\$ 239,040
<b>10- 302 .01 GENERAL ENGINEERING</b>				
100	Personnel Services	\$ 196,497	\$ 764,425	\$ 732,425
200	Utilities & Communications	4,006	3,510	0
300	Supplies, Materials & Services	15,447	39,190	39,625
600	Special Payments	0	0	650
Total		\$ 215,950	\$ 807,125	\$ 772,700
<b>10- 302 .02 SUBDIVISION ENGINEERING</b>				
100	Personnel Services	\$ 94,368	\$ 0	\$ 0
300	Supplies, Materials & Services	5,771	0	0
Total		\$ 100,139	\$ 0	\$ 0
<b>10- 302 .03 ENCROACHMENT PERMITS</b>				
100	Personnel Services	\$ 61,038	\$ 0	\$ 0
300	Supplies, Materials & Services	12	0	0
500	Equipment, Land & Structures	0	0	0
Total		\$ 61,050	\$ 0	\$ 0
<b>10- 302 .04 TRAFFIC ENGINEERING</b>				
100	Personnel Services	\$ 91,658	\$ 0	\$ 0
300	Supplies, Materials & Services	1,670	0	0
Total		\$ 93,328	\$ 0	\$ 0
<b>10- 351 .01 CITY BUILDING MAINTENANCE</b>				
100	Personnel Services	\$ 122,989	\$ 131,925	\$ 124,065
200	Utilities & Communications	178,364	158,250	178,805
300	Supplies, Materials & Services	134,702	142,185	181,915
400	Depreciation of Equipment	18,299	0	0
500	Equipment, Land & Structures	9,075	0	0
600	Special Payments	2,051	0	0
Total		\$ 465,480	\$ 432,360	\$ 484,785

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>PUBLIC WORKS DEPARTMENT (continued)</b>				
10- 501 .01	<u>STREETS ADMINISTRATION</u>			
100	Personnel Services	\$ 114,862	\$ 123,465	\$ 107,290
200	Utilities & Communications	70,963	68,755	83,945
300	Supplies, Materials & Services	290,047	232,540	271,640
400	Depreciation of Equipment	8,297	0	0
500	Equipment, Land & Structures	906	0	3,000
600	Special Payments	2,487	4,705	0
Total		\$ 487,562	\$ 429,465	\$ 465,875
10- 502 .01	<u>STREETS ENGINEERING - OTHER</u>			
100	Personnel Services	\$ 18,969	\$ 0	\$ 0
300	Supplies, Materials & Services	541	0	0
Total		\$ 19,510	\$ 0	\$ 0
32- 502 .02	<u>STREETS ENGINEERING - GASTAX</u>			
100	Personnel Services	\$ 7,500	\$ 0	\$ 0
Total		\$ 7,500	\$ 0	\$ 0
10- 502 .03	<u>STORM DRAIN ENGINEERING</u>			
100	Personnel Services	\$ 8,394	\$ 0	\$ 0
300	Supplies, Materials & Services	365	0	0
Total		\$ 8,759	\$ 0	\$ 0
10- 503 .01	<u>STREETS MAINTENANCE</u>			
100	Personnel Services	\$ 179	\$ 136,330	\$ 454,140
300	Supplies, Materials & Services	0	143,185	142,295
500	Equipment, Land & Structures	0	47,475	47,050
Total		\$ 179	\$ 320,990	\$ 643,485
10- 503 .02	<u>STREETS MAINTENANCE</u>			
100	Personnel Services	\$ 268,722	\$ 273,075	\$ 0
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structure	0	0	0
Total		\$ 268,722	\$ 273,075	\$ 0
10- 503 .04	<u>ALLEY MAINTENANCE</u>			
100	Personnel Services	\$ 20,999	\$ 27,475	\$ 30,185
300	Supplies, Materials & Services	14,173	14,700	14,660
Total		\$ 35,172	\$ 42,175	\$ 44,845
10- 503 .05	<u>CURB AND GUTTER MAINTENANCE</u>			
100	Personnel Services	\$ 64,764	\$ 58,100	\$ 65,830
300	Supplies, Materials & Services	1,079	950	950
500	Equipment, Land & Structures	12,927	21,000	21,000
Total		\$ 78,770	\$ 80,050	\$ 87,780



1993-94 OPERATING BUDGET

PUBLIC WORKS DEPARTMENT (continued)

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>10- 503 .06 TREE MAINTENANCE</b>				
100	Personnel Services	\$ 124,362	\$ 148,925	\$ 162,810
300	Supplies, Materials & Services	15,774	17,565	5,405
500	Equipment, Land & Structures	707	775	13,275
Total		\$ 140,843	\$ 167,265	\$ 181,490
<b>10- 503 .07 STREET CLEANING</b>				
100	Personnel Services	\$ 164,873	\$ 177,145	\$ 139,385
200	Utilities & Communications	0	0	0
300	Supplies, Materials & Services	30,441	47,925	24,275
400	Depreciation of Equipment	35,934	0	0
500	Equipment, Land & Structures	366	0	375
600	Special Payments	2,455	0	0
Total		\$ 234,069	\$ 225,070	\$ 164,035
<b>10- 503 .08 TRAFFIC CONTROL MAINTENANCE</b>				
100	Personnel Services	\$ 143,137	\$ 178,340	\$ 181,665
200	Utilities & Communications	46,198	52,035	51,670
300	Supplies, Materials & Services	59,830	61,075	42,210
500	Equipment, Land & Structures	16,330	10,050	35,100
Total		\$ 265,495	\$ 301,500	\$ 310,645
<b>10- 503 .09 STORM SYSTEM MAINTENANCE</b>				
100	Personnel Services	\$ 74,989	\$ 100,565	\$ 102,485
200	Utilities & Communications	19,036	16,120	17,350
300	Supplies, Materials & Services	10,459	15,250	15,950
500	Equipment, Land & Structures	0	1,450	0
600	Special Payments	5,871	5,965	6,530
Total		\$ 110,355	\$ 139,350	\$ 142,315
<b>10- 503 .10 STREET LIGHT MAINTENANCE</b>				
100	Personnel Services	\$ 27,495	\$ 26,285	\$ 28,960
200	Utilities & Communications	307,788	305,900	310,000
300	Supplies, Materials & Services	437	400	400
500	Equipment, Land & Structures	18,439	37,400	18,100
Total		\$ 354,159	\$ 369,985	\$ 357,460
<b>10- 504 .01 PARKING LOT MAINTENANCE</b>				
100	Personnel Services	\$ 11,302	\$ 17,275	\$ 18,990
300	Supplies, Materials & Services	6,656	7,030	7,030
Total		\$ 17,958	\$ 24,305	\$ 26,020
<b>10- 504 .02 GRAFFITI ABATEMENT</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 13,170
300	Supplies, Materials & Services	0	0	980
500	Equipment, Land & Structures	0	0	1,850
Total		\$ 0	\$ 0	\$ 16,000

# 1993-94 OPERATING BUDGET

## PUBLIC WORKS DEPARTMENT (continued)

### 10- 551 .02 MOTOR POOL

300 Supplies, Materials & Services

Total

1991-92	1992-93	1993-94
Actual	Budget	Budget

\$	16,907	\$	13,190	\$	13,710
\$	16,907	\$	13,190	\$	13,710

Total Public Works Department

Total

\$	3,270,733	\$	3,884,180	\$	3,950,185
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## EQUIPMENT MAINTENANCE

### 10- 551 .01 EQUIPMENT MAINTENANCE - ADMINISTRATION

100 Personnel Services

200 Utilities & Communications

300 Supplies, Materials & Services

400 Depreciation of Equipment

500 Equipment, Land & Structures

600 Special Payments

700 Credits

Total

\$	168,462	\$	162,310	\$	0
	1,762		1,800		0
	33,996		31,335		0
	5,980		0		0
	0		0		0
	3,166		3,320		0
	(188,760)		(198,765)		0
\$	24,606	\$	0	\$	0

### 10- 556 .01 EQUIPMENT MAINTENANCE

100 Personnel Services

300 Supplies, Materials & Services

400 Depreciation of Equipment

700 Credits

Total

\$	193,251	\$	258,575	\$	0
	332,661		318,215		0
	401,335		0		0
	(923,784)		(576,790)		0
\$	3,463	\$	0	\$	0

Total Equipment Maintenance

Total

\$	28,069	\$	0	\$	0
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## PARKS AND RECREATION DEPARTMENT

### 10- 701 .01 ADMINISTRATION

100 Personnel Services

200 Utilities & Communications

300 Supplies, Materials & Services

400 Depreciation of Equipment

500 Equipment, Land & Structures

600 Special Payments

Total

\$	306,667	\$	407,115	\$	303,370
	14,230		14,360		7,500
	98,750		100,760		98,230
	8,783		0		0
	6,688		3,585		0
	0		0		0
\$	435,118	\$	525,820	\$	409,100

### 10- 702 .01 PLAYGROUNDS

100 Personnel Services

300 Supplies, Materials & Services

Total

\$	68,406	\$	67,260	\$	57,890
	11,566		10,500		9,550
\$	79,972	\$	77,760	\$	67,440

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>PARKS AND RECREATION DEPARTMENT (continued)</b>				
<b>10- 702 .02 <u>YOUTH-TEEN SPORTS</u></b>				
100	Personnel Services	\$ 61,286	\$ 81,435	\$ 84,810
300	Supplies, Materials & Services	13,112	16,375	21,100
500	Equipment, Land & Structures	0	0	0
Total		\$ 74,398	\$ 97,810	\$ 105,910
<b>10- 702 .03 <u>MISCELLANEOUS INDOOR/OUTDOOR ACTIVITIES</u></b>				
100	Personnel Services	\$ 5,250	\$ 10,375	\$ 14,110
200	Utilities & Communication	1,390	1,350	750
300	Supplies, Materials & Services	7,841	5,800	5,300
500	Equipment, Land & Structures	0	0	0
600	Special Payments	1,881	1,000	2,000
Total		\$ 16,362	\$ 18,525	\$ 22,160
<b>10- 702 .04 <u>AQUATICS</u></b>				
100	Personnel Services	\$ 72,549	\$ 98,960	\$ 104,370
200	Utilities & Communication	20,080	18,800	18,000
300	Supplies, Materials & Services	15,863	42,700	44,450
500	Equipment, Land & Structures	0	0	0
600	Special Payments	0	0	0
Total		\$ 108,492	\$ 160,460	\$ 166,820
<b>10- 702 .05 <u>ADULT SPORTS</u></b>				
100	Personnel Services	\$ 62,207	\$ 81,520	\$ 81,385
200	Utilities & Communication	32,641	28,220	28,670
300	Supplies, Materials & Services	25,747	27,650	20,800
600	Special Payments	0	0	0
Total		\$ 120,595	\$ 137,390	\$ 130,855
<b>10- 702 .06 <u>SPECIALITY CLASSES</u></b>				
100	Personnel Services	\$ 6,808	\$ 0	\$ 0
200	Utilities & Communication	4,100	0	0
300	Supplies, Materials & Services	25,597	50,000	50,000
500	Equipment, Land & Structure	0	0	0
600	Special Payments	0	0	0
Total		\$ 36,505	\$ 50,000	\$ 50,000
<b>10- 702 .15 <u>CAMP HUTCHINS</u></b>				
100	Personnel Services	\$ 110,033	\$ 80,750	\$ 0
200	Utilities & Communication	761	600	0
300	Supplies, Materials & Services	13,069	16,350	0
500	Equipment, Land & Structure	0	2,725	0
600	Special Payments	0	0	0
Total		\$ 123,863	\$ 100,425	\$ 0

1993-94 OPERATING BUDGET

PARKS AND RECREATION DEPARTMENT (continued)

10- 702 .30 RECREATION MISC

	1991-92 Actual	1992-93 Budget	1993-94 Budget
100 Personnel Services	\$ 20,926	\$ 0	12,895
300 Supplies, Materials & Services	0	0	0
Total	\$ 20,926	\$ 0	\$ 12,895

TOTAL RECREATION DIVISION

Total	\$ 1,016,231	\$ 1,168,190	\$ 965,180
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PARKS DIVISION

10- 751 .01 ADMINISTRATION

100 Personnel Services	\$ 249,405	\$ 181,065	\$ 143,085
200 Utilities & Communications	4,251	4,450	2,720
300 Supplies, Materials & Services	10,320	16,895	15,685
400 Depreciation of Equipment	0	0	0
500 Equipment, Land & Structures	4,100	0	0
Total	\$ 268,076	\$ 202,410	\$ 161,490

10- 752 .01 STADIUM MAINTENANCE - SPORTS FACILITIES

100 Personnel Services	\$ 40,466	\$ 402,040	\$ 366,550
200 Utilities & Communications	5,051	36,795	36,450
300 Supplies, Materials & Services	5,658	84,030	57,940
500 Equipment, Land & Structures	0	0	0
Total	\$ 51,175	\$ 522,865	\$ 460,940

10- 752 .02 LODI LAKE PARK

100 Personnel Services	\$ 124,582	\$ 0	\$ 92,355
200 Utilities & Communications	6,320	0	6,700
300 Supplies, Materials & Services	41,173	0	38,770
500 Equipment, Land & Structures	500	0	0
600 Special Payments	8,119	0	8,000
Total	\$ 180,694	\$ 0	\$ 145,825

10- 752 .03 OTHER PARKS

100 Personnel Services	\$ 538,455	\$ 466,840	\$ 373,570
200 Utilities & Communications	51,615	36,005	32,075
300 Supplies, Materials & Services	136,510	114,580	105,865
400 Depreciation of Equipment	691	0	0
500 Equipment, Land & Structures	1,438	0	0
600 Special Payments		8,000	0
Total	\$ 728,709	\$ 625,425	\$ 511,510

10- 752 .08 PARK RANGERS

100 Personnel Services	\$ 87,489	\$ 113,420	\$ 111,375
200 Utilities & Communications	694	0	0
300 Supplies, Materials & Services	11,713	30,770	11,705
500 Equipment, Land & Structures	1,749	0	0
Total	\$ 101,645	\$ 144,190	\$ 123,080

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>PARKS AND RECREATION DEPARTMENT (continued)</b>				
10- 753 .01	<u>EQUIPMENT MAINTENANCE</u>			
100	Personnel Services	\$ 44,983	\$ 48,300	\$ 48,510
200	Utilities & Communications	831	650	800
300	Supplies, Materials & Services	101,112	118,005	118,500
400	Depreciation of Equipment	36,753	0	0
500	Equipment, Land & Structures	7,237	0	0
600	Special Payments	427	0	0
	Total	\$ 191,343	\$ 166,955	\$ 167,810
<b>TOTAL PARKS DIVISION</b>		<b>\$ 1,521,642</b>	<b>\$ 1,661,845</b>	<b>\$ 1,570,655</b>
<b>TOTAL PARKS AND RECREATION</b>		<b>\$ 2,537,873</b>	<b>\$ 2,830,035</b>	<b>\$ 2,535,835</b>
<b>TOTAL GENERAL FUND</b>		<b>\$ 23,391,865</b>	<b>\$ 25,617,915</b>	<b>\$ 25,479,109</b>
<b>LESS INTERFUND TRANSFERS</b>		<b>\$ 1,685,025</b>	<b>\$ 1,806,484</b>	<b>\$ 1,649,949</b>
<b>NET GENERAL FUND</b>		<b>\$ 21,706,840</b>	<b>\$ 23,811,431</b>	<b>\$ 23,829,160</b>

**1993-94 OPERATING BUDGET**

**LIBRARY FUND**

**21- 801 .01 ADMINISTRATION**

	1991-92 Actual	1992-93 Budget	1993-94 Budget
100 Personnel Services	\$ 642,794	\$ 677,555	\$ 662,725
200 Utilities & Communications	63,703	59,205	63,550
300 Supplies, Materials & Services	178,218	237,685	202,795
600 Special Payments	31,141	34,325	32,805
<b>Total</b>	<b>\$ 915,856</b>	<b>\$ 1,008,770</b>	<b>\$ 961,875</b>

**INTERFUND TRANSFERS - OTHER DEPARTMENTS**

\$ 0	\$ 38,912	\$ 35,470
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**TOTAL LIBRARY FUND**

<b>\$ 915,856</b>	<b>\$ 1,047,682</b>	<b>\$ 997,345</b>
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1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>ELECTRIC UTILITY FUND</b>				
<b>16- 601 .01 ADMINISTRATION</b>				
100	Personnel Services	\$ 557,255	\$ 557,120	\$ 531,125
200	Utilities & Communications	22,898	27,550	29,175
300	Supplies, Materials & Services	387,269	390,935	369,565
400	Depreciation of Equipment	66,558	0	0
500	Equipment, Land & Structures	6,643	10,000	7,000
600	Special Payments	584,817	511,270	376,915
Total		\$ 1,625,440	\$ 1,496,875	\$ 1,313,780
<b>16- 601 .03 CONSERVATION PROGRAM</b>				
100	Personnel Services	\$ 5,471	\$ 7,125	\$ 35,340
300	Supplies, Materials & Services	5,037	4,800	8,300
500	Equipment, Land & Structures	0	0	8,500
		\$ 10,508	\$ 11,925	\$ 52,140
<b>16- 601 .12 ENGINEERING</b>				
100	Personnel Services	\$ 411,012	\$ 419,420	\$ 347,470
200	Utilities & Communications	1,376	1,825	1,450
300	Supplies, Materials & Services	7,604	7,125	5,475
500	Equipment, Land & Structures	1,309	7,600	1,275
Total		\$ 421,301	\$ 435,970	\$ 355,670
<b>16- 602 .02 CUSTOMER SERVICE MAINTENANCE</b>				
100	Personnel Services	\$ 200,175	\$ 197,295	\$ 237,685
200	Utilities & Communications	959	1,500	1,000
300	Supplies, Materials & Services	4,460	4,525	4,625
500	Equipment, Land & Structures	13,703	16,725	5,775
Total		\$ 219,297	\$ 220,045	\$ 249,085
<b>16- 602 .40 ELECTRICAL MISCELLANEOUS</b>				
100	Personnel Services	\$ 42,076	\$ 0	\$ 0
300	Supplies, Materials & Services	327	0	0
500	Equipment, Land & Structures	6,009	0	0
Total		\$ 48,412	\$ 0	\$ 0
<b>16- 603 .02 DUSK-TO-DAWN LIGHTING</b>				
100	Personnel Services	\$ 97	\$ 305	\$ 330
300	Supplies, Materials & Services	0	0	0
500	Equipment, Land & Structures	0	400	400
Total		\$ 97	\$ 705	\$ 730
<b>16- 604 .02 BULK POWER PURCHASE</b>				
200	Utilities & Communications	\$ 25,777,727	\$ 25,500,000	\$ 26,565,400
Total		\$ 25,777,727	\$ 25,500,000	\$ 26,565,400

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>ELECTRIC UTILITY FUND (continued)</b>				
16- 604 .09	<u>HAZARDOUS MATERIAL HANDLING (PCB)</u>			
100	Personnel Services	\$ 29,024	\$ 44,445	\$ 45,520
200	Utilities & Communications	14	50	50
300	Supplies, Materials & Services	37,228	42,125	38,125
500	Equipment, Land & Structures	45,590	41,800	49,800
600	Special Payments	2,149	2,500	2,500
	Total	\$ 114,005	\$ 130,920	\$ 135,995
16- 604 .10	<u>SYSTEM MAINTENANCE - OVERHEAD</u>			
100	Personnel Services	\$ 224,755	\$ 194,270	\$ 219,685
200	Utilities & Communications	62	200	250
300	Supplies, Materials & Services	33,370	47,050	44,475
500	Equipment, Land & Structures	64,481	43,950	44,860
	Total	\$ 322,668	\$ 285,470	\$ 309,270
16- 604 .11	<u>SYSTEM MAINTENANCE - UNDERGROUND</u>			
100	Personnel Services	\$ 94,951	\$ 94,610	\$ 97,020
300	Supplies, Materials & Services	8,435	8,800	8,450
500	Equipment, Land & Structures	32,638	18,200	18,200
	Total	\$ 136,024	\$ 121,610	\$ 123,670
16- 604 .12	<u>SUBSTATION MAINTENANCE</u>			
100	Personnel Services	\$ 140,268	\$ 139,255	\$ 135,360
200	Utilities & Communications	88	100	100
300	Supplies, Materials & Services	36,485	36,505	35,225
500	Equipment, Land & Structures	4,636	7,250	3,500
	Total	\$ 181,477	\$ 183,110	\$ 174,185
16- 604 .13	<u>SYSTEM OPERATION</u>			
100	Personnel Services	\$ 239,305	\$ 278,615	\$ 295,000
200	Utilities & Communications	4,308	4,710	4,875
300	Supplies, Materials & Services	10,420	15,575	21,135
500	Equipment, Land & Structures	4,432	3,000	9,690
	Total	\$ 258,465	\$ 301,900	\$ 330,700
16- 604 .14	<u>TREE TRIMMING</u>			
100	Personnel Services	\$ 32	\$ 0	\$ 0
300	Supplies, Materials & Services	143,096	153,300	153,300
	Total	\$ 143,128	\$ 153,300	\$ 153,300
<b>TOTAL ELECTRIC UTILITY FUND</b>		<b>\$ 29,210,137</b>	<b>\$ 28,841,830</b>	<b>\$ 29,763,925</b>
<b>INTERFUND TRANSFERS - OTHER DEPARTMENTS</b>		<b>\$ 1,358,625</b>	<b>\$ 1,367,501</b>	<b>\$ 1,287,255</b>
<b>NET ELECTRIC UTILITY FUND</b>		<b>\$ 30,568,762</b>	<b>\$ 30,209,331</b>	<b>\$ 31,051,179</b>



1993-94 OPERATING BUDGET

SEWER UTILITY FUND

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>17- 401 .01 ADMINISTRATION</b>				
100	Personnel Services	\$ 64,349	\$ 73,120	\$ 85,665
200	Utilities & Communications	1,565	1,800	1,400
300	Supplies, Materials & Services	152,863	116,315	125,350
400	Depreciation of Equipment	22,515	0	0
500	Equipment, Land & Structures	116	2,690	2,015
600	Special Payments	533	950	0
Total		\$ 241,941	\$ 194,875	\$ 215,430
<b>17- 402 .02 ENGINEERING</b>				
100	Personnel Services	\$ 18,171	\$ 0	\$ 0
300	Supplies, Materials & Services	1,032	0	0
Total		\$ 19,203	\$ 0	\$ 0
<b>17- 403 .01 PLANT MAINTENANCE</b>				
100	Personnel Services	\$ 662,807	\$ 785,560	\$ 731,990
200	Utilities & Communications	315,317	290,915	312,190
300	Supplies, Materials & Services	230,505	171,820	206,960
500	Equipment, Land & Structures	12,407	5,100	8,675
600	Special Payments	24,774	5,285	36,050
Total		\$ 1,245,810	\$ 1,258,680	\$ 1,295,865
<b>17- 404 .01 SANITARY SYSTEM MAINTENANCE</b>				
100	Personnel Services	\$ 195,047	\$ 221,365	\$ 297,425
200	Utilities & Communications	11,229	13,940	12,065
300	Supplies, Materials & Services	14,171	15,740	12,760
500	Equipment, Land & Structures	1,255	3,000	0
Total		\$ 221,702	\$ 254,045	\$ 322,250
<b>17- 404 .02 INDUSTRIAL SYSTEM MAINTENANCE</b>				
100	Personnel Services	\$ 2,906	\$ 3,560	\$ 2,920
200	Utilities & Communications	2,535	4,005	3,950
300	Supplies, Materials & Services	1,901	300	300
Total		\$ 7,342	\$ 7,865	\$ 7,170
<b>17- 030 .01 BOND DEBT - INTEREST</b>				
600	Special Payments	\$ 873,760	\$ 736,590	\$ 992,875
Total		\$ 873,760	\$ 736,590	\$ 992,875
<b>17- 407 .01 PLANT DEPRECIATION</b>				
400	Depreciation of Equipment	\$ 316,437	\$ 318,900	\$ 0
Total		\$ 316,437	\$ 318,900	\$ 0
<b>TOTAL WASTEWATER UTILITY FUND</b>		<b>\$ 2,926,195</b>	<b>\$ 2,770,955</b>	<b>\$ 2,833,590</b>
<b>INTERFUND TRANSFERS - OTHER DEPARTMENTS</b>		<b>\$ 152,225</b>	<b>\$ 244,717</b>	<b>\$ 201,480</b>
<b>NET WASTEWATER UTILITY FUND</b>		<b>\$ 3,078,420</b>	<b>\$ 3,015,672</b>	<b>\$ 3,035,070</b>

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>WATER UTILITY FUND</b>				
18- 451 .01	<u>ADMINISTRATION</u>			
100	Personnel Services	\$ 103,662	\$ 105,390	\$ 101,590
200	Utilities & Communications	3,387	3,550	4,150
300	Supplies, Materials & Services	85,324	61,445	70,655
400	Depreciation of Equipment	8,906	0	0
500	Equipment, Land & Structures	116	1,240	1,690
600	Special Payments	444	13,850	12,085
Total		\$ 201,839	\$ 185,475	\$ 190,170
18- 451 .03	<u>WATER CONSERVATION PROGRAM</u>			
100	Personnel Services	\$ 39,415	\$ 44,060	\$ 43,015
200	Utilities & Communications	483	525	1,300
300	Supplies, Materials & Services	3,504	3,400	2,900
500	Equipment, Land & Structures	0	0	0
600	Special Payments	250	500	300
Total		\$ 43,652	\$ 48,485	\$ 47,515
18- 452 .02	<u>ENGINEERING</u>			
100	Personnel Services	\$ 35,854	\$ 0	\$ 0
300	Supplies, Materials & Services	1,961	0	0
Total		\$ 37,815	\$ 0	\$ 0
18- 453 .01	<u>PRODUCTION</u>			
100	Personnel Services	\$ 156,198	\$ 124,020	\$ 146,710
200	Utilities & Communications	546,285	439,130	434,855
300	Supplies, Materials & Services	30,011	59,050	56,650
500	Land, Equipment, & Structure	22,982	0	0
600	Special Payments	394	740	250
Total		\$ 755,870	\$ 622,940	\$ 638,465
18- 453 .02	<u>DBCP MONITORING</u>			
100	Personnel Services	\$ 8,556	\$ 28,215	\$ 27,455
200	Utilities & Communications	1,994	1,850	200
300	Supplies, Materials & Services	75,341	23,360	264,730
Total		\$ 85,891	\$ 53,425	\$ 292,385
18- 454 .01	<u>DISTRIBUTION</u>			
100	Personnel Services	\$ 242,967	\$ 213,505	\$ 295,110
300	Supplies, Materials & Services	21,168	21,700	26,600
500	Equipment, Land & Structures	1,248	0	0
Total		\$ 265,383	\$ 235,205	\$ 321,710

1993-94 OPERATING BUDGET

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>WATER UTILITY FUND (continued).</b>				
18- 455 .01	<u>FIRE HYDRANTS</u>			
100	Personnel Services	\$ 8,094	\$ 13,620	\$ 10,535
300	Supplies, Materials & Services	3,689	1,775	1,800
500	Equipment, Land & Structures	0	0	1,850
	Total	\$ 11,783	\$ 15,395	\$ 14,185
<b>TOTAL WATER UTILITY FUND</b>		<b>\$ 1,402,233</b>	<b>\$ 1,160,925</b>	<b>\$ 1,504,430</b>
<b>INTERFUND TRANSFERS - OTHER DEPARTMENTS</b>		<b>\$ 174,175</b>	<b>\$ 155,354</b>	<b>\$ 125,745</b>
<b>NET WATER UTILITY FUND</b>		<b>\$ 1,576,408</b>	<b>\$ 1,316,279</b>	<b>\$ 1,630,175</b>

1993-94 OPERATING BUDGET

COMMUNITY CENTER FUND

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>120- 040 .03 ADMINISTRATION</b>				
100	Personnel Services	\$ 102,799	\$ 111,210	\$ 99,540
200	Utilities & Communications	6,561	7,200	4,500
300	Supplies, Materials & Services	12,082	12,950	12,750
400	Depreciation of Equipment	2,340	0	0
500	Equipment, Land & Structures	0	0	0
Total		\$ 123,782	\$ 131,360	\$ 116,790
<b>120- 702 .10 TOKAY PLAYERS</b>				
200	Personnel Services	\$ 18	\$ 0	\$ 0
300	Supplies, Materials & Services	0	0	0
Total		\$ 18	\$ 0	\$ 0
<b>120- 702 .11 LODI ARTS COMMISSION</b>				
100	Personnel Services	\$ 4,950	\$ 4,815	\$ 0
200	Utilities & Communications	591	540	400
300	Supplies, Materials & Services	3,018	7,005	3,650
600	Special Payments	30,138	37,750	35,500
Total		\$ 38,697	\$ 50,110	\$ 39,550
<b>120- 702 .12 COMMUNITY BAND</b>				
100	Personnel Services	\$ 871	\$ 970	\$ 0
300	Supplies, Materials & Services	0	1,030	0
Total		\$ 871	\$ 2,000	\$ 0
<b>120- 702 .13 LODI ART CENTER</b>				
200	Utilities & Communications	\$ 31	\$ 0	\$ 0
Total		\$ 31	\$ 0	\$ 0
<b>120- 702 .14 YOUTH DRAMA</b>				
100	Personnel Services	\$ 0	\$ 0	\$ 0
300	Supplies, Materials & Services	2,456	0	0
Total		\$ 2,456	\$ 0	\$ 0
<b>120- 704 .01 SENIOR CITIZENS COMMISSION</b>				
100	Personnel Services	\$ 71,856	\$ 85,050	\$ 79,185
200	Utilities & Communications	3,830	4,000	1,500
300	Supplies, Materials & Services	3,974	4,850	3,000
500	Equipment, Land & Structures	2,896	0	0
Total		\$ 82,556	\$ 93,900	\$ 83,685

**1993-94 OPERATING BUDGET**

		1991-92	1992-93	1993-94
		Actual	Budget	Budget
<b>COMMUNITY CENTER FUND</b>				
120- 752 .15	<u>MAINTENANCE</u>			
100	Personnel Services	\$ 80,164	\$ 88,285	\$ 95,150
200	Utilities & Communications	72,225	68,750	80,500
300	Supplies, Materials & Services	59,619	81,345	90,725
500	Equipment, Land & Structures	0	500	2,790
	Total	\$ 212,008	\$ 238,880	\$ 269,165
TOTAL COMMUNITY CENTER FUND		\$ 460,419	\$ 516,250	\$ 509,190
<b>GRAND TOTAL: OPERATING BUDGETS</b>		<b>\$ 58,396,705</b>	<b>\$ 59,916,645</b>	<b>\$ 61,072,119</b>

**CITY OF LODI**  
**PUBLIC WORKS DEPARTMENT**

**BUDGET REVIEW**

June 22 and 24, 1993

6/23/93  
File



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MEMORANDUM, City of Lodi, Public Works Department

TO: City Manager  
City Council

FROM: Public Works Director

DATE: June 17, 1993

SUBJECT: Supplemental Budget Material for the Public Works Department

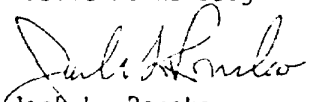
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Attached is some supplemental budget material which may be helpful in evaluating and reviewing the overall Public Works budget. The Public Works budget is found on Pages 32 through 35 and the Sewer and Water Utility Funds are shown on Pages 42 through 44 in the City's 1993/94 recommended budget.

The attachment includes the following information:

1. The Public Works Department's Mission and Value Statements
2. The Mission Statements for each Division
3. Sheets from our Department's 1993/94 Operations and Maintenance budget submittal which include :
  - °A complete description of each Public Works account found in the City's printed budget
  - °A detailed description of all increases and decreases included in the account
  - °A comparison of 1992/93 and 1993/94 budget requests
4. A memo from the Street Superintendent describing how we would continue to provide adequate street sweeping with the elimination of one employee in the 10-503.07 Street Cleaning Account. This proposal will provide street sweeping in residential areas on a monthly basis with only minor reductions in other areas and increased sweeping on arterial streets. The proposal will also provide better sweeping results in many areas due to a regular sweeping schedule; i.e., certain day of each month (versus every 12 working days). This could make an appreciable difference in the eastside area or other areas that experience high street parking demands. This memo can be found behind the 10-503.07 Street Cleaning Account, on pages 25 through 29.

I am hopeful that this information will help you in reviewing the overall Public Works budget.

  
Jack L. Ronsko  
Public Works Director

JLR/lm  
attachment





**CITY OF LODI  
PUBLIC WORKS DEPARTMENT**

**"BUILDING A BETTER COMMUNITY"**

**OUR MISSION**

To provide responsive and courteous service and to plan, design, construct, operate and maintain the City facilities assigned to Public Works in an efficient and professional manner.

**WE VALUE:**

**LODI'S FUTURE**

- We take pride in conserving resources.
- We plan our work anticipating future needs.
- We work to make Lodi a better place to live.
- We encourage innovation and look for better ways.

**QUALITY SERVICE**

- We believe in doing it right the first time.
- We strive for excellence and take pride in our work.
- We are responsive to citizen complaints and concerns.
- We anticipate, listen, and respond to the needs of our community.

**TEAMWORK**

- We encourage participation and ideas from all levels.
- We believe our success depends on teamwork, trust, and honesty.
- We believe that all employees play an important role in the departmental team.
- We recognize our different values and skills; this diversity contributes to our success.

**THE INDIVIDUAL**

- We take suggestions and complaints seriously.
- We encourage individual initiative and acceptance of responsibility.
- We promote the personal and professional growth of our employees.
- We care about people, treat them fairly, and explain the decisions we make.

**HEALTH & SAFETY**

- We plan our work with safety in mind.
- We consider public health and safety our top priority.
- We work safely and encourage others to do the same.
- We provide protective clothing, equipment and training to work safely and efficiently.

# **PUBLIC WORKS DEPARTMENT**

## **ADMINISTRATION**

### **MISSION STATEMENT**

Our mission is to provide administrative and management support for department divisions and ensure consistency with City policies and Council direction. This is accomplished under the guidance of the Public Works Department's mission and values.

PUBLIC WORKS DEPARTMENT  
ADMINISTRATION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
10-301.01

ACTIVITY DESCRIPTION

This activity includes the overall administration of the Public Works Department including its four operations of Engineering, Streets, Water/Wastewater, and Building and Equipment Maintenance. The Department has 95 permanent full-time and 12± part-time positions.

Additional activities include the operational planning, capital improvement planning, grant applications and personnel administration for the department as well as secretarial services for the Engineering operation. This activity also includes departmental safety training, in-service training, conferences and meetings for the administrative personnel.

COST COMPARISONS

There is an overall increase in this account of \$1,365.

100 Series

The \$3,070 increase is due to salary and fringe benefit increases.

200 Series

The \$165 decrease is due to changes in phone and postage estimates.

300 Series

The \$1,555 decrease is due mainly to:

- \$ 100 decrease in Printing, Binding & Duplicating (301)
- \$ 100 decrease in Business Expense (314)
- \$ 655 decrease in Conference Expense (315)
- \$1,000 decrease in Training (358)
- \$ 100 increase in Employee Relations (361) for tuition reimbursement
- \$ 725 increase for Reimbursable Expenses (398)

	100	200	300	400	500	600	TOTAL
1992-93	220,490	3,395	19,690	-0-	-0-	-0-	243,575
1993-94	223,575	3,230	18,135	-0-	-0-	-0-	244,940
Difference	+ 3,085	- 165	- 1,555	-0-	-0-	-0-	+ 1,365
Approved 1993-94							

# **PUBLIC WORKS DEPARTMENT**

## **ENGINEERING**

### **MISSION STATEMENT**

Our mission is to apply professional civil engineering principles, standards and judgment in planning, designing and constructing City facilities. This is accomplished under the guidance of the Public Works Department's mission and values.

PUBLIC WORKS DEPARTMENT  
ENGINEERING

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

GENERAL ENGINEERING  
10-302.01

ACTIVITY DESCRIPTION

The Engineering Division is responsible for planning, designing, constructing and mapping the City's street, water, wastewater and drainage systems in conformance with the General Plan and as specifically outlined in the City's Capital Improvement Program. The Division also provides engineering services for other City departments, mainly Parks and Recreation Department. Such work is either done in-house or by outside consultants depending on the scope of the project.

The majority of projects are constructed under the formal bidding process. This necessitates the preparation of specifications and contract documents, contract administration and inspection.

100 Series

There is an overall increase in this series of \$18,920 due to:

- a) Overtime (103) increased \$2,470 due to estimated usage based on 1992/93 actual data.
- b) \$6,075 in Administrative Leave Pay (110) was added.
- c) The balance of \$10,375 is due to step increases and promotions and adjustments in fringe benefits.

300 Series

There is an overall increase in this series of \$260 due to:

- a) Materials and Supplies (307) shows an apparent \$3,150 increase because it now includes Special Department Materials (352), Photo Supplies (354) and General Supplies (355), per the Budget Preparation Manual. Small Tools and Equipment (359) has also been combined with Materials and Supplies (307). When the combined 1992/93 functions are compared with the 1993/94 Materials and Supplies (307), there is no change.
- b) Conference Expense (315) again shows \$700. It is recommended that funds be available for the ITS Conference so staff can stay current on changes in the State and Federal Transportation Program.

\*This does not include Reimbursable Expense (398) shown in the 1992/93 appropriation.

	100	200	300	400	500	600	TOTAL
1992-93	747,030	3,510	37,860*			-0-	788,400
1993-94	765,950	3,360	38,120			650	808,080
Difference	18,920	- 150	260			650	19,680
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
ENGINEERING

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

GENERAL ENGINEERING  
10-302.01

ACTIVITY DESCRIPTION (CONT.)

Final subdivision maps, as well as parcel maps and off-site improvement plans for private developments, are reviewed to ensure conformance to City standards and master plans. The Division also performs construction inspection of private developers' off-site improvements; any curb, gutter, sidewalk and driveways installed under encroachment permits; as well as underground improvements installed by the various utilities.

600 Series

\$650 was placed in the Special Payment NOC (699) function to pay the licensing fee for the three nuclear gages used by the Public Works Inspectors. The California Department of Health Services is now assessing the City an annual radioactive materials license fee.


## **PUBLIC WORKS DEPARTMENT**

# **BUILDING & EQUIPMENT MAINTENANCE**

### **MISSION STATEMENTS**

#### **Building Maintenance**

Our mission is to manage and maintain City buildings in a professional and efficient manner, providing responsive service to all City departments. This is accomplished under the guidance of the Public Works Department's mission and values.

#### **Equipment Maintenance**

Our mission is to manage and maintain the equipment and vehicles for all departments. This is accomplished under the guidance of the Public Works Department's mission and values.

PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

CITY BUILDING MAINTENANCE  
AND ADMINISTRATION  
10-351.01

ACTIVITY DESCRIPTION

This activity includes 50% of the Building and Equipment Maintenance Superintendent's salary and administrative leave; Building Maintenance Workers' salaries; janitorial contract services; maintenance and repair operations for City Hall, Public Safety Building, Carnegie Forum, Fire Stations #2 and #3, Fire Prevention Building, Animal Shelter and Municipal Service Center buildings; and the maintenance of the two Building Maintenance vehicles and the six building generators.

This activity also includes repairs and replacements of all mounted equipment in the buildings, and coordination with Risk Manager's office of vehicle accident reports and claims submitted by citizens and all City departments.

COST COMPARISONS

There is an overall decrease in this activity of \$41,511.

100 Series

There is a \$2,245 decrease due to lower salaries (-\$4,745), decreased overhead costs, more part-time hours (\$2,040), and budgeting of administrative leave (\$480).

200 Series

There is a \$20,930 increase mainly due to:

- a. Decrease in telephone costs (-\$125)
- b. Increase in electrical costs and usage (\$13,385)
- b. Increase in natural gas cost and usage (\$7,340)
- d. Decrease in water charges (-\$265)
- e. Increase in sewer costs (\$475)
- f. Increase in refuse costs (\$120)

300 Series

There is a \$60,196 decrease mainly due to:

- a. Decrease in materials and supplies (-\$985), reallocated last year per Finance Dept.
- b. Decrease in professional services (-\$4,800)
- c. Increase in rental of land and facilities (\$10) - NEW FUNCTION ADDED

	100	200	300	400	500	600	TOTAL
1992-93	126,790	158,250	240,931	-0-	-0-		525,971
1993-94	124,545	179,180	180,735	-0-	-0-		484,460
Difference	- 2,245	20,930	- 60,196	-0-	-0-		-41,511
Approved 1993-94							



PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

CITY BUILDING MAINTENANCE  
AND ADMINISTRATION  
10-351.01, Continued

ACTIVITY DESCRIPTION

COST COMPARISONS (cont.)

- d. Decrease in repairs to machinery and equipment (-\$1,250)
- e. Addition of General Supply Account (\$1,450) deleted last year
- f. Decrease in repairs to auto equipment (-\$1,345)
- g. Addition of photo supplies account (\$200) deleted last year
- h. Addition of repairs to communication equipment account (\$475), deleted last year per Finance Dept.
- i. Decrease in training and education (-\$150)
- j. Decrease in small tools and equipment (-\$400)
- k. Decrease in repairs to buildings (-\$36,175)
- l. Increase in sublet service contracts (\$2,390)
- m. Decrease in janitorial supplies and costs (-\$371)
- n. Decrease in rental of equipment (-\$18,860)
- o. Decrease in supplies, materials and services NOC (-\$260)

400 Series

No depreciation is budgeted per the Finance Dept.

500 Series

No equipment is budgeted for 1993/94.


PUBLIC WORKS DEPARTMENT  
EQUIPMENT MAINTENANCE

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

SHOP MAINTENANCE  
AND ADMINISTRATION  
10-551.01

ACTIVITY DESCRIPTION

This activity includes the maintenance and depreciation of the Municipal Service Center equipment shop, steam cleaner, engine analyzer, brake lathe, hoists, alignment machine and miscellaneous repair of other equipment located in the shop. It includes 100% of the Equipment Maintenance Supervisor's salary, 50% of the Building and Equipment Maintenance Superintendent's salary and administrative leave, 50% of the Lead Equipment Mechanic's salary, and 1% of other shop personnel salaries.

This function includes general administration, safety meetings, training, planning, inventories, vehicle and equipment evaluation, inspections and liaison with other agencies and departments.

COST COMPARISONS

There is an overall increase in this activity of \$10,176.

100 Series

The \$9,020 increase is caused by salary increases and increase in the percentage of time the Lead Equipment Mechanic charges to the administrative account (\$13,175), the elimination of the Parts Coordinator position due to the hiring freeze, a decrease in overhead (-\$3,765), increase in salaries for part-time laborer and secretarial support (\$4,885), reduction in overtime (-\$605), decrease in incentive pay (-\$3,300), and an increase by budgeting for administrative leave (\$480).

200 Series

The \$700 decrease is caused by a decrease in telephone costs (\$-700).

300 Series

The \$1,656 increase is caused mainly by:

- Increase in printing costs (\$230)
- Increase in laundry and dry cleaning costs (\$477)
- Increase in cost of uniform cleaning/rental service (\$300)
- Decrease in cost of office supplies (-\$3,375)
- Addition of General Supply Account (\$600), deleted last year per Finance Dept.

	100	200	300	400	500	600	TOTAL
1992-93	126,655	1,800	31,294	-0-	-0-	3,320	163,069
1993-94	135,675	1,100	34,050	-0-	-0-	3,520	174,345
Difference	9,020	- 700	2,756	-0-	-0-	200	11,276
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
EQUIPMENT MAINTENANCE

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

SHOP MAINTENANCE  
AND ADMINISTRATION  
10-551.01 (Continued)

### COST COMPARISONS

#### 300 Series (Continued)

- f. Increase in repairs to automotive equipment (\$505)
- g. Addition of Special Departmental Materials Account (\$3,600), deleted last year per Finance Dept.
- h. Increase in sublet service contracts cost (\$205)
- i. Decrease in small tools and equipment costs (-\$3,690)
- j. Increase in cost of books and periodicals (\$100)
- k. Decrease in conference expenses (-\$150)
- l. Increase in cost of repairs to machinery and equipment (\$1,500)
- m. Increase in cost of medical supplies (\$294)
- n. Decrease in cost of safety equipment (-\$400)

#### 400 Series

No depreciation was budgeted per the Finance Dept.

#### 500 Series

There is no change in this series for 1993/1994.

#### 600 Series

There is an increase in payments and fees to State and County agencies (\$200).


PUBLIC WORKS DEPARTMENT  
EQUIPMENT MAINTENANCE

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

EQUIPMENT MAINTENANCE  
MOTOR POOL  
10-551.02

ACTIVITY DESCRIPTION

This activity includes the maintenance and fuel for vehicles which have been replaced in the different departments and assigned to the motor pool, including one car and one van kept at and scheduled through City Hall. It also includes the removal of mounted equipment and radios from these vehicles.

COST COMPARISONS

There is an overall increase in this activity of \$210.

300 Series

There is an increase in this activity due to:

- a. Increase in the quantity of fuel used and its cost
- b. Increased parts required for repair and servicing
- c. Increased utilization of motor pool by all departments

	100	200	300	400	500	600	TOTAL
1992-93			13,190				13,190
1993-94			13,400				13,400
Difference			210				210
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
EQUIPMENT MAINTENANCE

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

CITY EQUIPMENT  
MAINTENANCE  
10-556.01

ACTIVITY DESCRIPTION

This activity includes the maintenance, repairs, contract maintenance, labor and overhead, fuel and the depreciation of all City vehicles, equipment and generators maintained by the Equipment Maintenance shop. Not included in this account are the large trucks and equipment assigned to the Fire Department and the equipment maintained by the Parks Department.

COST COMPARISONS

There is an overall increase in this activity of \$59,540.

100 Series

The increase of \$21,380 is due to increases in salaries and overhead costs.

300 Series

The \$38,160 increase is mainly caused by:

- a. Increase for parts and amounts of parts needed (\$58,055)
- b. Projected fuel and lube decrease (-\$20,395)
- c. Increase for car wash expenses (\$500)

400 Series

Depreciation was removed in 1992/93 and not budgeted for 1993/94 per the Finance Department.

	100	200	300	400	500	700	TOTAL
1992-93	258,575	-0-	318,215	-0-			576,790
1993-94	279,955	-0-	356,375	-0-			636,330
Difference	21,380	-0-	38,160	-0-			59,540
Approved 1993-94							

# **PUBLIC WORKS DEPARTMENT**

## **STREET**

### **MISSION STATEMENT**

Our mission is to manage and maintain streets, curbs, gutters, sidewalks, City trees, traffic and street signs and markings, the storm drainage system and provide street cleaning services. This is accomplished under the guidance of the Public Works Department's mission and values.

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
10-501.01

#### ACTIVITY DESCRIPTION

This activity includes the administration of the Street Maintenance Operation; 100% of the Supervising Administrative Clerk; 15% salary of Assistant Street Superintendent; 1/2% salaries of Street personnel for safety meetings and training; street equipment maintenance, depreciation and part-time secretarial help.

This function also includes general planning, cost accounting, system evaluation, coordinating insurance claims, liaison with other utilities, agencies and customer relations for the Street Operation.

#### COST COMPARISONS

There is an overall increase in this activity of \$17,400.

##### 100 Series

The \$1,535 increase is mainly caused by:

- a. Decreased costs for new Superintendent salary (-\$4,875);
- b. Increased costs for merit salary increase for Supervising Administrative Clerk (\$1,130); and
- c. Provides administrative leave (\$4,650).

##### 200 Series

The \$16,615 increase is mainly caused by:

- a. Increased costs (25%) for refuse projected by administration (\$16,725); and
- b. Decreased costs for telephone per administration (-\$110).

##### 300 Series

The \$955 increase is mainly caused by:

- a. Increased costs for uniform laundry (\$660);

	100	200	300	400	500	600	TOTAL
1992-93	117,050	68,755	237,000		0	4,705	427,510
1993-94	118,585	85,370	237,955		3,000	0	449,910
Difference	1,535	15,615	955		3,000	-4,705	17,400
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
10-501.01

ACTIVITY DESCRIPTION

COST COMPARISONS

300 Series (continued)

- b. Decreased costs for safety equipment (-\$300);
- c. Decreased membership (-\$120);
- d. Decreased books and periodicals (-\$25);
- e. Increased conference expense because of area where conference and equipment show will be held (\$530);
- f. Decreased costs for professional services to update Pesticide/Herbicide program mandated by State (-\$250);
- g. Increased costs for sublet services contracts for printer and copier (\$395);
- h. Decreased costs for photo supplies because of fewer pictures being taken of graffiti (-\$150);
- i. Decreased costs for printing, binding, and duplicating, based on 1992-93 expenditure (-\$220);
- j. Decreased costs of repair to communication equipment (-\$90); and
- k. Increased costs for software to upgrade Street Superintendent's computer (\$600).




PUBLIC WORKS DEPARTME.  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
10-501.01

ACTIVITY DESCRIPTION

COST COMPARISONS

500 Series

The \$3,000 increase is mainly caused by:

- a. Provides funds replace Street Superintendent's computer (\$3,000).

600 Series

The -\$4,705 decrease is mainly caused by:

- a. There were no funds requested for state tax on diesel fuel because 1992-93 expenditure report does not indicate any charges.


PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
TRAVELED WAYS, GAS TAX  
10-503.01

#### ACTIVITY DESCRIPTION

This activity includes the labor and material for maintenance of the City's 156 miles of streets, using gas tax funds as specified in Section 2107 of the Streets and Highway Code.

The maintenance programs used are routine and general maintenance, which include material to patch streets, seal streets, overlay 312,000 square feet of streets by City forces, and funds to slurry seal 1,000,000 square feet of streets by contract. Prior year funds to accomplish the Street maintenance program were funded under two accounts, 10-503.01 and 10-503.02. This year we are combining the two accounts.

#### COST COMPARISONS

There is an overall increase in this activity of \$71,310.

##### 100 Series

The \$72,625 increase is mainly caused by:

- a. Increased costs for merit, salary, and incentive pay for employees working in this activity, added more workhours to this activity to maintain streets (\$30,390);
- b. Added salary for retiring Street Superintendent to this activity (\$8,060);
- c. Increased costs for overhead (\$32,455);
- d. Increased costs for overtime based on past year's experience (\$1,500); and
- e. Increased costs for part-time clerical and seasonal help (\$355).

##### 300 Series

The -\$890 decrease is mainly caused by:

- a. Decreased cost on asphalt material based on 1992 bids (-\$890).

\* The 1992-93 cost comparisons are based on accounts 10-503.01 and 10-503.02

	100	200	300	400	500	600	TOTAL
1992-93*	403,450		143,185		47,475		594,110
1993-94	476,075		142,295		47,050		665,420
Difference	72,625		-890		-425		71,310
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
TRAVELED WAYS, GAS TAX  
10-503.01

ACTIVITY DESCRIPTION

COST COMPARISONS

500 Series

The -\$425 decrease is mainly caused by:

- a. Decreased cost to purchase a vibratory plate compactor instead of a wacker tamper (-\$425).


PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE - ALLEYS  
10-503.04

ACTIVITY DESCRIPTION

This activity includes the maintenance of 16 miles of alleys. Maintenance includes paving, sealing and patching.

COST COMPARISONS

There is an overall increase in this activity of \$2,870.

100 Series

The \$2,710 increase is mainly caused by:

- a. Increased costs for merit, salary, and incentive increases of employees working in this activity (\$1,125); and
- b. Increased costs for overhead (\$1,585).

300 Series

The -\$40 decrease is mainly caused by:

- a. Decreased costs for asphalt material based on 1992 bids (-\$40).

	100	200	300	400	500	600	TOTAL
1992-93	27,475		14,700				42,175
1993-94	30,185		14,660				44,845
Difference	2,710		-40				2,670
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE - SIDEWALKS  
CURBS AND GUTTERS  
10-503.05

#### ACTIVITY DESCRIPTION

This activity includes removal, replacement and repair of curb, gutter, sidewalk and alley approaches conducted by contract or City forces, and temporary summer help to patch existing sidewalks.

#### COST COMPARISONS

There is an overall increase in this activity of \$7,730.

##### 100 Series

The \$7,730 increase is mainly caused by:

- a. Increased costs for merit, salary, and incentive increases of employees working in this activity (\$1,975);
- b. Increased costs for part-time clerical and seasonal employees (\$1,535); and
- c. Increased costs for overhead (\$4,220).

	100	200	300	400	500	600	TOTAL
1992-93	58,100		950		21,000		80,050
1993-94	65,830		950		21,000		87,780
Difference	7,730		0		0		7,730
Approved 1993-94							

PUBLIC WORKS DEPARTMENT...  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE - TREES  
10-503.06

#### ACTIVITY DESCRIPTION

This activity includes maintaining 4,940 trees in parkways, tree wells, emergency trimming of park trees; planting approximately 90 trees per year; spraying, restaking, trimming, root surgery and the removal of trees.

#### COST COMPARISONS

There is an overall increase in this activity of \$14,230.

##### 100 Series

The \$13,890 increase is mainly caused by:

- a. Increased costs for merit, salary and incentive increases of employees working in this activity (\$5,320);
- b. Decreased costs for overtime based on last year's cost (-\$400); and
- c. Increased costs for overhead (\$8,170).

##### 300 Series

The -\$12,160 decrease is mainly caused by:

- a. Increased costs for special departmental materials (\$340); and
- b. Eliminated function 399 and shifted the cost to function 520 (-\$12,500).

##### 500 Series

The \$12,500 increase is mainly caused by:

- a. Shifting services N.O.C. function 399 to function 502 (\$12,500).

	100	200	300	400	500	600	TOTAL
1992-93	148,925		17,565		775		167,265
1993-94	162,815		5,405		13,275		181,495
Difference	13,890		-12,160		12,500		14,230
Approved 1993-94							

**PUBLIC WORKS DEPARTMENT  
STREET DIVISION**

**ACTIVITY DESCRIPTION  
AND  
COST COMPARISON**

**MAINTENANCE -  
STREET CLEANING  
10-503.07**

**ACTIVITY DESCRIPTION**

This activity includes sweeping of all City streets with an accumulative total of 320 curb miles, 16 miles of alley bi-annually; maintaining 2.6 miles of median which consists of cleaning, weed abatement and pruning of trees and shrubs, funds to administer landscape maintenance contract of Public Works facilities.

The account also includes the annual leaf removal program, which yields approximately 6,500 cubic yards of leaves annually, and the weed control program.

**COST COMPARISONS**

There is an overall decrease in this activity of -\$22,115.

**100 Series**

The \$1,160 increase is mainly caused by:

There is no significant change in this series, the reason being more work, i.e., low-limb clearing, tree well cleaning, will be performed by tree crews as part of tree maintenance (\$1,160).

**300 Series**

The -\$23,650 decrease is mainly caused by:

- a. Decreased costs for sweeper lease payments, sweeper is paid off (-\$14,850);
- b. Increased costs to maintain backpack blowers and hedge trimmers (\$100);
- c. Decreased costs for purchase of sweeper brooms, they will be purchased under equipment maintenance account (-\$11,000);
- d. Increased costs to maintain downtown garbage receptacles (\$1,500); and
- e. Increased costs for herbicides (\$600).

	100	200	300	400	500	600	TOTAL
1992-93	177,145		47,925		0		225,070
1993-94	178,305		24,275		375		202,955
Difference	1,160		-23,650		375		-22,115
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
STREET CLEANING  
10-503.07

ACTIVITY DESCRIPTION

COST COMPARISONS

500 Series

The +\$375 increase is mainly caused by:

- a. Funds to replace gas powered hedge trimmer (\$375).




MEMORANDUM, City of Lodi, Public Works Department

TO: Public Works Director

FROM: Street Superintendent

DATE: June 15, 1993

SUBJECT: Reduction in Street Cleaning Due to Budget Restraints

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This proposal is in response to necessary budget reductions that the City of Lodi is facing for Fiscal Year 1993-94.

**Existing Program:**

Currently the Street Cleaning Program consists of two employees, one operates the sweeper and the other cleanup truck. The downtown area is swept three times a week, and the residential areas are swept once every twelve working days. The arterial streets (attached) are swept when the district they coincide with is swept. Public parking lots are swept on an as needed basis, usually once a week. Alleys in the downtown area are swept once a week, and alleys that are not in the downtown area are swept biannually. The City of Lodi also sweeps the State highways including on and off ramps biannually, for which we are reimbursed. During leaf pickup season the residential areas are swept every ten working days. The cleanup truck's duties are listed on pages 2 & 3.

**Recommendation:**

That the City's street sweeping program be modified to include a revised sweeping schedule and elimination of the cleanup truck's operations.

**Revised Street Sweeping Schedule**

The following table outlines our existing street sweeping schedule. The proposed schedule takes into account the elimination of the cleanup truck.

STREET CLEANING TASK	EXISTING	PROPOSED
Residential Areas	Every 12 days	Every 22 days (Once a month)
Downtown Area	3 times a week	3 times a week
Alleys & State Highways	Biannually	Biannually
Parking Lots	Once a week	Once a month
Arterials	Every 12 days	Every 10 days

With the proposed elimination of the cleanup truck, it will be necessary to reduce the size of the sweeper districts. It is anticipated that 15 or 16 sweeper districts will be required. There are now 12 districts. Some advantages to this proposal are that sweeping the districts would be scheduled consistently, such as: District 1, the first Monday of the month, every month. This consistent and regular schedule, together with more publicity, could help reduce the number of parked vehicles in the scheduled districts without the cost of installing and maintaining neighborhood signs. Another advantage is that arterial streets would be swept more often. One disadvantage to this proposal is that residential streets would be swept once a month instead of 1.8 times per month. However, overall appearance may improve especially on the Eastside because the simpler schedule would be easier to remember and also easier to publicize.

### **Elimination of Cleanup Truck**

This proposal would eliminate a full-time position and the service provided by the position. Elimination of this service would mean that downtown sidewalks would no longer be swept by hand and parking lots would not be inspected daily. The elimination of this position will require reassigning someone to respond to emergency calls. The cleanup truck would still be scheduled to operate four months per year during the leaf season cleanup.

The projected savings to the Street Cleaning account is approximately \$26,800 in salary/benefit costs. Savings would also be realized in vehicle maintenance and operation costs. The total savings to the City is the cost of a full-time position. (\$39,000)

During leaf season (October through January) residential streets would be swept every ten working days with the assistance of the cleanup truck. Additional crews will continue to be reassigned in November and December. A second sweeper would be added part-time to insure the districts are swept on schedule.

The following is a list of duties of the cleanup truck operator and how these duties will be handled under this proposal:

#### **EXISTING**

#### **PROPOSED**

Pick up piles dumped in the district by the sweeper.

Sweeper will be required to travel to dump sites at MSC or Sanitary City.

Pick up piles in advance of sweeper.

This service will be eliminated, property owners will not be allowed to place piles of leaves in the street. (Except during leaf season)

Clear limbs obstructing regulatory, warning and informational signs, also low limbs obstructing sweeper and pedestrians.

Tree crew will be assigned the majority of this work.

Check business district every morning and pick up debris (including days sweeper does not sweep area). Clean around all trash containers and hand sweep downtown sidewalks.

Property owner will be responsible to maintain their frontage. City will respond to hazards such as broken glass.

Check downtown, Civic Center area and City parking lots.

Sweeper operator will monitor while doing the downtown routes. City will respond to reported hazards when operator is not in the area.

Spray weeds in City parking lots and public right-of-way.

Schedule maintenance crews as needed.

Check business district trash containers daily. Replace lids as needed. Empty containers that overflow other than on pick up days. Sanitary City picks up Tuesday and Friday.

Schedule maintenance crews as needed.

EXISTING

Water downtown planters and medians on Elm Street between Crescent and California, Monday, Wednesday, and Friday.

Hand sweep around downtown planters.

Report abandoned vehicles.

Operate sweeper in relief of operator.

PROPOSED

Install more efficient time clock for planters and Elm Street medians (battery system not working).

Schedule maintenance crews as needed.


Sweeper operator.

Schedule maintenance crews as needed.

**Summary:**

The most significant service level reduction is reduced residential sweeping and the elimination of the cleanup truck for approximately eight months of the year. The duties of the cleanup operator would be absorbed by maintenance crews, the tree crew, the sweeper operator and property owners or merchants.

A recent telephone survey (attached) revealed that half of the cities surveyed are on a once a month schedule for sweeping residential streets, and very few run a cleanup truck.

  
George Bradley  
Street Superintendent

GB/sh

Attachments

cc: Street Supervisors

### **ARTERIAL STREETS**

Cherokee Lane	5.2 miles
Lodi Avenue	6.0 miles
Lockeford Street	3.0 miles
Turner Road	5.2 miles
Victor Road	0.2 miles
Kettleman Lane	5.7 miles
Hutchins Street	5.2 miles
Ham Lane	6.25 miles
Elm Street	2.0 miles
Lower Sacramento Road	3.3 miles

# STREET CLEANING SURVEY

CITY	STREET MILES	RESIDENTIAL	BUSINESS	LEAF PICKUP	SWEPT BY CITY/CONTRACT	COMMENTS
Maritaca	120	10 days*	3 x's wk	Yes	City	2 Sweepers
Pleasanton	167	1 x month		Yes**	Contract	\$17.50 a curb mile
Roseville	226	20 days*	3 x's wk	Yes	City	3 Sweepers
Modesto	540	1 x month	5 x's wk	Yes	City	7 Sweepers & operators for 2 wks then collect refuse for 2 wks
Livermore	200	1 x month	3 x's wk	Yes	City	
Tracy	154	1 x month	2 x's wk	Yes	City	1 Sweeper
Turlock	109	10 days*	3 x's wk	No	Contract	Cost unknown
Stockton	650	10 days*	2 x's wk	Yes	City	3 Sweepers & a cleanup truck
Woodland	132	5 days*	3 x's wk	Yes***	Contract	Cost unknown
Lodi (currently)	172	12 days*	3 x's wk	Yes	City	1 Sweeper & a cleanup truck

\* Days indicate number of working days.

\*\* Leaf pickup by city crews.

\*\*\* Leaf pickup by contract.

Lodi's current cost per curb mile for **sweeping** \$14.00

Lodi's current cost per curb mile for **cleanup truck** 6.60

**Total** \$20.60

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
TRAFFIC CONTROL  
10-503.08

#### ACTIVITY DESCRIPTION

This activity includes maintenance of 4,748 street name, warning, regulatory and guide signs; electric usage for 40 signalized intersections, four flashing beacon intersections, and three new proposed signalized intersection - fiscal year 1993-94.

This activity also includes maintenance of 9.6 miles of curb painting, pavement legends, crosswalks, railroad crossings, parking stalls and 106.7 miles of lane lines which are painted by contract.

#### COST COMPARISONS

There is an overall increase in this activity of \$14,195.

##### 100 Series

The \$8,985 increase is mainly caused by:

- a. Increased costs for merit, salary, and incentive increases for employees working in this activity (\$2,805);
- b. Increased costs for overtime to maintain traffic signs knocked down after normal working hours (\$600); and
- c. Increased costs for overhead (\$5,580).

##### 200 Series

The -\$365 decrease is mainly caused by:

- a. Decreased costs for electric KWH usage based on last year usage and projected KWH usage for three (3) new signalized intersections (-\$365).

	100	200	300	400	500	600	TOTAL
1992-93	178,340	52,035	61,685		10,050		302,110
1993-94	187,325	51,570	42,210		35,100		316,305
Difference	8,985	-365	-19,475		25,050		14,195
Approved 1993-94							

PUBLIC WORKS DEPARTME...  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
TRAFFIC CONTROL  
10-503.08

ACTIVITY DESCRIPTION

COST COMPARISONS

300 Series (continued)

The -\$19,475 decrease is mainly caused by:

- a. Increased costs for membership (\$10);
- b. Increased costs for the City's 50% charge to maintain signalized intersections on State highway based on last year's cost (\$3,800);
- c. Decreased costs for signs (-\$610); and
- d. Shifting costs for lane line painting from function 399 to function 520 (-\$22,875).

500 Series

The \$25,050 increase is mainly caused by:

- a. Increased costs for signal light material requested by Electric Utility Department (\$1,550); and
- b. Budgeted lane line painting by contract in this series and projected 10% increase in cost to paint lane lines (\$23,500).


**PUBLIC WORKS DEPARTMENT  
STREET DIVISION**

**ACTIVITY DESCRIPTION  
AND  
COST COMPARISON**

**MAINTENANCE -  
STORM DRAINS  
10-503.09**

**ACTIVITY DESCRIPTION**

This activity includes maintenance of the storm drain system, which includes 102 miles of underground, 2,432 catch basins, 1,242 manholes, 14 pumping stations, 45 pumps; special maintenance and operation of this system, including eight retention basins, during rain storms; and the maintenance of Pixley and G ponding basins.

This account also includes the discharge fees to Woodbridge Irrigation District for discharge into the canal at Beckman and Shady Acres Pumping Stations.

**COST COMPARISONS**

There is an overall increase in this activity of \$5,280.

**100 Series**

The \$1,920 increase is mainly caused by:

- a. Increased costs of merit, salary, and incentive increases for employees working in this activity (\$1,855); and
- b. Increased costs for overhead (\$265).

**200 Series**

The \$3,945 increase is mainly caused by:

- a. Increased costs on lease lines to monitor eight storm drain pumping stations (\$1,365); and
- b. Increased costs for electricity usage at storm drain pumping stations based on current and last year's usage (\$2,580).

**300 Series**

The \$300 increase is mainly caused by:

- a. Eliminated laboratory cost to sample storm water discharges (-\$2,650);

	100	200	300	400	500	600	TOTAL
1992-93	100,565	16,120	15,650		1,450	5,965	139,750
1993-94	102,485	20,065	15,950		0	6,530	145,030
Difference	1,920	3,945	300		-1,450	565	5,280
Approved 1993-94							



PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
STORM DRAINS  
10-503.09

ACTIVITY DESCRIPTION

COST COMPARISONS

300 Series (continued)

- b. Increased costs for storm drain maintenance requested by Electric Utility Department (\$450); and
- c. Increased costs to disc by contract, unimproved storm ponding basin acreage (\$2,500).

500 Series

The -\$1,450 decrease is mainly caused by:  
No equipment is proposed to be purchased under this series.

600 Series

The \$565 increase is mainly caused by:  
a. Increased acreage within the City limits as of January 1, 1993.

Remarks: The City of Lodi and Woodbridge Irrigation District have an agreement that the City pay \$1.00 per acre for acreage annexed within the City of Lodi. Total annexed acreage January 1, 1993 is 6,528 acres.


Department PUBLIC WORKS Account No. 010.0-503.10  
Streetlight Maintenance

Amount Requested: 1992-93 \$369,985 1993-94 \$393,460

=====  
 Explain increases/decreases:

100 Series - Increase of \$10,675 due to an increase of \$7,000 in Code 101 resulting from increased activity in the maintenance function based on actual expenditures during previous and current fiscal years; budgeting additional funds for corrosion testing of non-galvanized streetlight standards and a wage increase. The remainder of the increase is due to increases of \$2,590 in fringe benefits and \$1,085 in Code 198.

200 Series - Increase of \$4,100 due to a net increase in consumption resulting from an increase in number of luminaires, but offset by the energy savings realized from the conversion program. Additionally, a portion of the increase can be attributed to budgeting electrical energy for fiscal year 1992-93 at \$0.092/kwhr. as compared to the rate of \$0.09256/kwhr. being used for preparation of this budget and actually billed this fiscal year (\$1,873). The estimated yearly energy consumption is 3.349 Gwhr.

300 Series - No change.

500 Series - Increase of \$8,700 due to an increase of \$8,200 in Code 507 resulting from increased costs of luminaires, lamps, etc. (approximately \$10/unit); higher cost per unit of conversion material for the concrete type standards (approximately \$20/unit) - 60 units of this type of streetlight are scheduled for conversion in this budget, and budgeting funds for materials associated with the corrosion testing. The remainder of the increase is \$300 in Code 513 and \$200 in Code 519, both based on estimates of material needed for the corrosion testing program.

This budget includes estimated costs of labor and material for conversion of the streetlighting system to high pressure sodium in the following areas:

Location	# Lights	Project Cost
Ham Lane between Louie Ave. & Turner Road, Lockeford St. between Ham Lane and Fairmont Ave.	4	\$ 710
Area between Main St. & Calaveras St., Donner Drive & Lockeford St.	28	4,420

(continued)

Department PUBLIC WORKSAccount No. 010.0-503.10Streetlight Maintenance

Location	# Lights	Project Cost
Beckman Rd. - Turner Rd. to Black Diamond Way	11	1,770
Turner Rd. E/O Beckman Rd. & Cluff Avenue - Turner Rd. to Lockeford St.	16	2,450
Ham Lane - Lodi Ave. to Vine St.	10	1,590
Various locations on wood poles between Hutchins St. and Sacramento St., Lockeford St. & Oak St.	11	1,630
Various locations on wood poles between Main St. and Cherokee Lane, Lockeford St. & Lodi Ave.	28	3,935
300 block of Flora & Eden St.	8	1,050
Various locations on wood poles, Sacramento St. to Garfield St. & Lodi Ave. to Vine St.	13	1,880
Hansen Dr. & Lodi Ave.	8	1,120
Ham Lane - Vine St. to Kettleman Lane	15	2,230
Kettleman Lane - WID Canal to Hutchins St.	12	1,895
Streetlight Grid #11 - various locations	11	1,715
1700 South Cherokee Lane	2	255
Orange Ave. & Avena Ave. - Oak St. to Lodi Ave., Crescent Ave. - Pine St. to Lodi Ave., Oak Street - Orange Ave. to Rose St.	<u>60</u>	<u>9,670</u>
Total:	237	\$36,320

PUBLIC WORKS DEPTME.  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE -  
PARKING LOTS  
10-504.01

#### ACTIVITY DESCRIPTION

This activity includes the maintenance of 18 City lots and one leased parking lot. Maintenance includes painting of parking stalls, cleaning, patching, overlays and sealing.

#### COST COMPARISONS

There is an overall increase in this activity of \$1,715.

##### 100 Series

The \$1,715 increase is mainly caused by:

- a. Increased costs for merit, salary, and incentive increases for employees working in this activity (\$605); and
- b. Increased costs for overhead (\$1,110).

##### 300 Series

There is no change in this series.

	100	200	300	400	500	600	TOTAL
1992-93	17,275		7,030				24,305
1993-94	18,990		7,030				26,020
Difference	1,715		0				1,715
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
STREET DIVISION

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

GRAFFITI

ACTIVITY DESCRIPTION

This activity includes the removal of graffiti on private and public facilities.

COST COMPARISONS

This is a new account. In 1992, City Council approved the program and \$9,000 was transferred from the Hotel/Motel fund to account 134.0-503.08-500. Since then through February 1993, the funds were used as follows:

100 Series	\$7,790	
300 Series	<u>1,720</u>	
<b>TOTAL</b>		<b>\$9,510</b>

	100	200	300	400	500	600	TOTAL
1992-93							
1993-94	13,555		980		1,850		16,385
Difference							
Approved 1993-94							

## **PUBLIC WORKS DEPARTMENT**

### **WATER/WASTEWATER**

#### **MISSION STATEMENTS**

##### **Water**

Our mission is to manage and deliver a reliable supply of safe drinking water to meet the residential, commercial, industrial and fire protection needs of Lodi. This is accomplished under the guidance of the Public Works Department's mission and values.

##### **Wastewater**

Our mission is to provide quality wastewater services and promote a healthier environment through collection, treatment, reuse, and disposal of wastewater generated by the City of Lodi. This is accomplished under the guidance of the Public Works Department's mission and values.

PUBLIC WORKS DEPARTMENT.  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
17-401.01

ACTIVITY DESCRIPTION

This activity includes funds for the administration of the Domestic and Industrial Wastewater Systems Operations; 50% of the Administrative Clerk II at the Municipal Service Center; and vehicle fuel and lubricants for the Wastewater Operation. This activity also includes general planning, cost accounting, system evaluation, coordinating insurance claims, liaison with other utilities and agencies, and customer relations for the Wastewater Operation.

COST COMPARISONS

There is an overall increase in this activity of \$755.

100 Series

The \$1,795 increase is mainly caused by the reestablishment of Administrative Leave pay per Administration.

200 Series

The -\$400 decrease is caused by a reduction on estimated phone usage.

300 Series

The \$985 increase is mainly caused by:

- a. Costs for employees uniforms (\$2,580);
- b. Miscellaneous increases in employee membership fees and reimbursement for incentive program certificates (\$500);
- c. Increased City membership fee in WEF's Research Foundation (\$300);
- d. Addition of WEF Regional meeting in Salt Lake City, Utah by Superintendent while serving as California's Representative to National organization and as member of WEF's Government Affairs Committee (\$1,055);
- e. Adjustment of sublet services costs (-\$300); and
- f. Miscellaneous adjustments in several minor functions (-\$560).

	100	200	300	400	500	600	TOTAL
1992-93	69,915	1,800	135,865	0	2,690	950	211,220
1993-94	71,710	1,400	136,850	0	2,015	0	211,975
Difference	1,795	-400	985	0	-675	-950	755
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
17-401.01

ACTIVITY DESCRIPTION

COST COMPARISONS

500 Series

The -\$675 decrease is caused by less small priced tool needs.

600 Series

The -\$950 decrease is caused by no anticipated taxes for diesel fuel.




PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

WASTEWATER TREATMENT  
FACILITY  
17-403.01

ACTIVITY DESCRIPTION

This activity includes the operation, maintenance and repair of the White Slough Water Pollution Control Facility and monitoring of the industrial and domestic wastewater systems and the discharge receiving waters. The facility presently processes 2,100 million gallons of domestic wastewater and 250 million gallons of industrial wastewater per year.

COST COMPARISONS

There is an overall increase in this activity of \$109,805.

100 Series

The \$26,440 increase is mainly caused by:

- a. Increase as a result of salary negotiations and step increases (\$18,325);
- b. Proper budgeting of compensatory time pay under overtime (\$6,730);
- c. Reinstatement of Administrative Leave Pay per Administration March 8, 1993 (\$1,000); and
- d. Anticipated increase in incentive program costs (\$2,100).

200 Series

The \$14,030 increase is mainly caused by:

- a. Decrease in telephone use (-\$1,695);
- b. Increase in electrical use (\$21,300); and
- c. Decrease in refuse costs, one time expenditure completed (-\$5,575).

300 Series

The \$34,995 increase is mainly caused by:

- a. Increased usage of office supplies (\$200);
- b. Increased membership and dues participation (\$465);

	100	200	300	400	500	600	TOTAL
1992-93	750,585	298,160	171,965	0	5,100	5,285	1,231,095
1993-94	777,025	312,190	206,960	0	8,675	36,050	1,334,900
Difference	26,440	14,030	34,995	0	3,575	30,765	109,805
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

WASTEWATER TREATMENT  
FACILITY  
17-403.01

ACTIVITY DESCRIPTION

COST COMPARISONS

300 Series (continued)

- c. Decrease in data processing software expenditure (-\$6,950);
- d. Increase in business expense (\$215);
- e. Increase in training expense (\$1,165);
- f. Increased usage of rental equipment (\$100);
- g. Function 323 decrease of moving janitorial services (-\$7,500) to function 335 was offset by overall increase (\$31,740) due to mandated State Regulations;
- h. Increase in repairs to machinery and equipment (\$2,500);
- i. Decrease in office equipment repairs (-\$200);
- j. Increased repairs to buildings (\$1,700);
- k. Function 335 increased by addition of janitorial service and increased weed abatement program (\$9,425);
- l. Decreased need in paint and electrical supplies (-\$1,140);
- m. Increased usage of janitorial supplies (\$150);
- n. Increase in chemical costs (+\$3,140);
- o. Increased training cost (\$600);
- p. Decreased overtime meals (-\$100);
- q. Decreased laboratory supply needs (-\$20);
- r. Decreased needs in supplies, materials and services (-\$445).

500 Series

The \$3,575 increase is for the purchase and replacement of equipment needed to operate and maintain the White Slough Water Pollution Control Facility.


PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

WASTEWATER TREATMENT  
FACILITY  
17-403.01

ACTIVITY DESCRIPTION

COST COMPARISONS

600 Series

The \$30,765 increase is due to fees for State and Local Regulatory agencies mandated programs.


PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE - DOMESTIC  
WASTEWATER SYSTEM  
17-404.01

ACTIVITY DESCRIPTION

This activity includes the operation, maintenance and repair of the domestic wastewater system consisting of approximately 162 miles of collection lines, approximately 23,000 customer service connections and six domestic wastewater lift stations.

COST COMPARISONS

There is an overall increase in this activity of \$75,720.

100 Series

The \$84,135 increase is mainly caused by:

- a. Decrease in overtime due to correction of major deficiencies in the collection system (\$-2,180);
- b. A one year aggressive program to correct bad sections of wastewater main lines on the eastside with Water/Wastewater construction crew (\$48,000);
- c. Adjustment of salary and step increases (\$7,750); and
- d. Adjustment of labor overhead (\$25,500).

200 Series

The -\$1,875 decrease is mainly caused by:

- a. A slight downward adjustment of electrical usage (\$-1,170); and
- b. An adjustment of water charge : (-\$905).

	100	200	300	400	500	600	TOTAL
1992-93	221,365	13,940	16,300	0	3,000	0	254,605
1993-94	305,500	12,065	12,760	0	0	0	330,325
Difference	84,135	-1,875	-3,540	0	-3,000	0	75,720
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE - DOMESTIC  
WASTEWATER SYSTEM  
17-404.01

ACTIVITY DESCRIPTION

COST COMPARISONS

300 Series

The -\$3,540 decrease is mainly caused by:

- a. Less equipment rental needs (-\$250);
- b. Less equipment repair needs due to new T.V. system (-\$1,000);
- c. Less material needs due to correction of problem areas within the collection system (-\$1,500); and
- d. Less small tool needs, tools lasting longer due to correcting system deficiencies (-\$700).

500 Series

The -\$3,000 decrease is due to a one time expense being completed.


PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WASTEWATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

MAINTENANCE - INDUSTRIAL  
WASTEWATER SYSTEM  
17-404.02

ACTIVITY DESCRIPTION

This activity includes the operation, maintenance and repair of the industrial wastewater system consisting of five in-service connections, two miles of collection lines, seven miles of outfall line, and one industrial wastewater lift station.

COST COMPARISONS

There is an overall decrease in this activity of -\$4,870.

100 Series

The -\$1,215 decrease is mainly caused by shifting electric personnel to water utility and a slight adjustment on overtime needs.

200 Series

The -\$55 decrease is caused by slight adjustments in utility rates.

300 Series

The -\$3,600 decrease is caused by one-time repair of industrial pump being completed.

	100	200	300	400	500	600	TOTAL
1992-93	3,560	4,005	3,900	0	0	0	11,465
1993-94	2,345	3,950	300	0	0	0	6,595
Difference	-1,215	-55	-3,600	0	0	0	-4,870
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
18-451.01

#### ACTIVITY DESCRIPTION

This activity includes the administration of the Water System Operation, 50% of Administrative Clerk II salary for secretarial services; and vehicle fuel and lubricants for the Water Operations. The activity also includes the general planning, system evaluation, coordinating insurance claims, liaison with other utilities and agencies, and customer relations for the Water Operation.

#### COST COMPARISONS

There is an overall increase in this activity of \$18,220.

##### 100 Series

The \$13,895 increase is mainly caused by:

- a. Adjustment of clerical salaries both full and part time employees (\$935);
- b. Reestablishment of Administrative leave pay per Administration (\$2,650); and
- c. Adjustment to overhead (\$10,365).

##### 200 Series

The \$600 increase is caused by adjustment of phone charges.

##### 300 Series

The \$5,040 increase is mainly caused by:

- a. Increased assessment fee for City to AWWA's Research Foundation (\$2,450);
- b. Miscellaneous decreases in printing needs and safety supplies (-\$400);
- c. The addition of uniforms for employees (\$2,580);
- d. Miscellaneous employee and City membership fee increases (\$340); and
- e. Anticipated increased expenses for uncollectable accounts (\$1,115).

	100	200	300	400	500	600	TOTAL
1992-93	100,140	3,550	62,710	0	1,240	13,850	181,490
1993-94	114,035	4,150	67,750	0	1,690	12,085	199,710
Difference	13,895	600	5,040	0	450	-1,765	18,220
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

ADMINISTRATION  
18-451.01

ACTIVITY DESCRIPTION

COST COMPARISONS

500 Series

The \$450 increase is caused by increased small power tool needs.

600 Series

The -\$1,765 decrease is caused by adjustments in state mandated fees.




PUBLIC WORKS DEPARTMENT,  
WATER/WASTEWATER DIVISION  
WATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

WATER CONSERVATION  
PROGRAM  
18-451.03

ACTIVITY DESCRIPTION

This activity includes planning, promotion and enforcement of the Water Conservation Program for the nine-month period of March through November. The Water Conservation Officers will respond to wasting of water complaints, enforce the current ordinance and promote water conservation with citizens. Water conservation will also be promoted in public and private schools (Grades K through 6) on a year-round basis.

The basic costs involve salary for five (5) part-time employees and clerical support, transportation for patrols and the printing and distribution of materials related to public relations activities.

COST COMPARISONS

There is an overall decrease in this activity of -\$1,170.

100 Series

The -\$1,205 decrease is caused by anticipated lower salaries for new Deputy Water Conservation Officers.

200 Series

The \$775 increase is caused by increased phone costs.

300 Series

The -\$540 decrease is mainly caused by:

- a. Anticipated reduction in business expense (-\$300); and
- b. Reduction in materials and supplies (-\$240).

600 Series

The -\$200 decrease is caused by adjustment of contribution to Department of Water Resources.

	100	200	300	400	500	600	TOTAL
1992-93	44,060	525	3,440	0	0	500	48,525
1993-94	42,855	1,300	2,900	0	0	300	47,355
Difference	-1,205	775	-540	0	0	-200	-1,170
Approved 1993-94							

PUBLIC WORKS DEPARTMENT,  
WATER/WASTEWATER DIVISION  
WATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

PRODUCTION  
18-453.01

#### ACTIVITY DESCRIPTION

This activity includes the operation, maintenance, repair and general water testing of the water production system, consisting of 24 wells, one elevated water tank, monitoring and other related equipment in producing four and one half billion gallons of domestic water per year.

#### COST COMPARISONS

There is an overall decrease in this activity of -\$625.

##### 100 Series

The \$22,690 increase is mainly caused by;

- a. Salary adjustments for Water personnel (\$1,670);
- b. Reduction of salaries for Utility Department Systems Operation (-\$23,945);
- c. Addition of salaries for Exempt Utility Department employees (\$24,220); and
- d. Adjustment in overhead costs (\$24,255).

##### 200 Series

The -\$4,275 decrease is projected despite an electrical rate increase due to our goal of achieving a 5% reduction of water usage with full funding for Deputy Water Conservation Officers.

##### 300 Series

The -\$15,610 decrease is mainly caused by:

- a. The -\$12,600 decrease in repair costs anticipated due to one time expenditures;
- b. An adjustment in commercial lab fees (\$-1,000); and
- c. Reduction of material needs (-\$1,580).

	100	200	300	400	500	600	TOTAL
1992-93	124,020	439,130	72,260	0	2,940	740	639,090
1993-94	146,710	434,855	56,650	0	0	250	638,465
Difference	22,690	-4,275	-15,610	0	-2,940	-490	-625
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

PRODUCTION  
18-453.01

ACTIVITY DESCRIPTION

COST COMPARISONS

500 Series

The -\$2,940 decrease is caused by a one time expense being complete.

600 Series

The -\$625 decrease is caused by the reduction of hazardous substances at various well sites, thereby reducing permit fees.


### ACTIVITY DESCRIPTION

This activity includes operation and maintenance, sampling and water analyses of water production wells for Dibromochloropropane (DBCP) and state-mandated public notification (quarterly).

### COST COMPARISONS

There is an overall increase this activity of \$27,960.

#### 100 Series

The -\$760 decrease is caused by reduction in laboratory staff needs.

#### 200 Series

The -\$1,650 decrease is caused by mandated expense due in mailing costs coming from the Water Utility interfund transfer fees (per Dixon Flynn).

#### 300 Series

The \$30,370 increase is mainly caused by:

- a. An adjustment in professional service needs (-\$12,000); and
- b. Possible carbon change out needs (\$43,950).

	100	200	300	400	500	600	TOTAL
1992-93	28,215	1,850	34,360	0	0	0	64,425
1993-94	27,455	200	64,730	0	0	0	92,385
Difference	-760	-1,650	30,370	0	0	0	27,960
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
WATER/WASTEWATER DIVISION  
WATER

ACTIVITY DESCRIPTION  
AND  
COST COMPARISON

DISTRIBUTION  
18-454.01

#### ACTIVITY DESCRIPTION

This activity includes the operation, maintenance and repair of the City water distribution system which consists of approximately 196 miles of water mains, 23,000 service connections, 750 water meters and numerous backflow devices, and other related equipment to deliver 4.4 billion gallons of water annually to our customers of which 1.1 billion gallons is delivered to metered customers.

#### COST COMPARISONS

There is an overall increase in this activity of \$87,715.

##### 100 Series

The \$84,140 increase is mainly caused by:

- a. Increase labor needs for aging service lines (\$45,355);
- b. Adjustment of labor costs (\$4,235);
- c. Adjustment of laboratory staff salaries to more properly reflect that expense (\$16,000);
- d. Anticipated increase in overtime calls (\$2,075); and
- e. Adjustment to overhead costs (\$3,660).

##### 300 Series

The \$4,825 increase is mainly caused by laboratory testing under the mandated Lead and Copper Rule (\$5,000).

##### 500 Series

The -\$1,250 decrease is caused by a one time purchase of equipment being complete.

	100	200	300	400	500	600	TOTAL
1992-93	213,505	0	21,775	0	1,250	0	236,530
1993-94	297,645	0	26,600	0	0	0	324,245
Difference	84,140	0	4,825	0	-1,250	0	87,715
Approved 1993-94							

PUBLIC WORKS DEPARTMENT  
AND  
WATER/WASTEWATER DIVISION

ACTIVITY DESCRIPTION  
COST COMPARISON

FIRE HYDRANTS  
18-455.01

#### ACTIVITY DESCRIPTION

This activity includes maintenance and repair of the City's fire hydrant system which consists of 1,511 hydrants, an increase of five hydrants over the 1992-93 budget year.

#### COST COMPARISONS

There is an overall decrease in this activity of -\$1,200.

##### 100 Series

The -\$3,075 decrease is mainly caused by all 1,500 plus fire hydrants having one time lubrication being complete. Now about 400 per year will be performed in conjunction with hydrant painting program.

##### 300 Series

The \$25 increase is caused by additional small tool needs.

##### 500 Series

The \$1,850 one time expense is for an airless spray system which should increase production and reduce liabilities relating to overspray on private vehicles.

	100	200	300	400	500	600	TOTAL
1992-93	13,620		1,775		0		15,395
1993-94	10,545		1,800		1,850		14,195
Difference	-3,075		25		1,850		-1,200
Approved 1993-94							